



## National Clearing Company of Pakistan Limited

8th Floor, Pakistan Stock Exchange Building, Stock Exchange Road, Karachi

NCCPL/CM/JUNE-19/04

June 13, 2019

### Implementation of Centralized Know Your Customer “KYC” Organization Functions Live Services – 17 June 2019

Dear Market Participants,

This is with reference to our circular NCCPL/CM/JUNE-19/02 dated June 10, 2019 pertaining to Implementation of Centralized Know Your Customer “KYC” Organization Functions by National Clearing Company of Pakistan Limited effective from June 17, 2019.

#### CKO Live Services

Following NCCPL systems will be available to facilitate CKO live services to the market participants:

- 1- KYC system
- 2- Biometric web based system
- 3- Biometric mobile applications
- 4- Changes in NCSS system for KYC Normal & Sahulat Accounts

#### URLs & Application access for the CKO Live Services

##### 1- NCSS- UIN Registration:

URL for NCSS is <http://main.nccpl.com.pk:9889/Ncss.jsp>

UIN registration process will remain same as currently available in NCSS system.

CM module----→UIN Add

##### 2- Central Portal (CP)/” Know your customer” Information System (KIS):

URL for KIS is <https://kyc.nccpl.com.pk/Kyc.jsp>

- i. All the information related to the investor that is required by CKO and CDC sub account shall be filled on CP.
- ii. Information from CP will be auto retrieved on KYC form.
- iii. KYC form will be saved and then posted by Authorized Intermediary (AI).

##### 3- Biometric Verification System:

Biometric verification system can be accessible through below URL: <https://biosys.nccpl.com.pk/>

##### 4- Biometric Mobile Application:

Users can download the mobile application from “Play Store” on recommended android devices by searching the following key words: **“NCCPL Biometric”**

## **5- CKO Biometric Mobile Application for Investors:**

Where Biometric verification is required to be performed by an investor directly, in such case the investor can download the mobile application from Play Store on recommended android devices by searching the following key words: **“CKO Biometric App”**

### **- Modus Operandi**

In order to avail this facility, investors have to request for a One-time Password (OTP) from their relevant AI with which they desire to associate. The relevant AI will submit a request for the generation of the OTP in the KIS for that particular investor for his direct Biometric. An OTP shall be sent on client's mobile number, which shall be used in this application as the login credentials of the user. After successful login, investor will be required to capture Biometric images as per app recommendations and then submit it for necessary verifications. Success and failures result shall be accordingly displayed on the mobile app.

### **Reference Documents**

Following documents have been placed under the CKO page on NCCPL website for your necessary reference:

- User Manual for CKO system
- Installation Guide for Biometric System
- User Manual for Biometric System
- Installation Guide & User Manual for Biometric Mobile Application
- Installation Guide & User Manual for CKO Biometric Mobile App for Investors

All participants are advised to complete admission process by Friday June 14, 2019, otherwise they will not be allowed to register a new customer after June 14, 2019 onwards.

For any further queries or concerns, please feel free to contact the Customer Support Services Department at UAN No. 021-111-111-622

**Regards,**

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**Rehan Saif**

**Head of Product Development, Customer Support and Marketing**

**CC:**

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Securities & Exchange Commission of Pakistan - Islamabad**
- 2. Chief Executive Officer - Pakistan Stock Exchange Limited**
- 3. Chief Executive Officer - Central Depository Company of Pakistan Limited**
- 4. Chief Executive Officer - Pakistan Mercantile Exchange**