



**National Clearing Company of Pakistan Limited**  
8th Floor, Pakistan Stock Exchange Building, Stock Exchange Road, Karachi



**NCCPL/CM/APRIL-19/14**  
**April 23, 2019**

**Implementation of Centralized Know Your Customer “KYC” Organization Functions**  
**Mock Session**

**Dear Market Participants,**

This is with reference to our circular NCCPL/CM/APRIL-19/08 regarding implementation of Centralized know your customer “KYC” organization function. In this respect, a MOCK session for the market participants has been scheduled as follows:

**MOCK SESSION**

In order to provide maximum hands-on opportunities to the market participants, NCCPL has arranged Mock environment comprising of NCSS, KYC Information System (KIS) and Biometric systems. These systems will be connected with CDC Mock system as well for end-to-end Mock system integration.

Following are the details about the mock session:

1. Systems will be available for Mock testing from 24 April 2019 till 3 May 2019 during 9:00 am to 6:00 pm span on working days.
2. Please note that data as of 17 April 2019 (day end position) will be used for mock services under NCSS and CDS systems.
3. For facilitation of users, users Ids and passwords of NCSS and KYC Mock system have been synced with the Live NCSS system dated 17 April 2019.
4. Only UIN module and associated reports shall be available in the NCSS Mock system.
5. Verification of thumb/finger impressions from NADRA shall be provided through the Biometric application separately. Installation Manual for the applications is mentioned below for ready reference.

**Guideline for mock is as under:**

**Step1: Biometric System**

**Step 2: NCSS- UIN Registration**

**Step 3: Central Portal (CP) “Know your customer” Information System (KIS)**

**URLs for the Mock System**

The URLs for the different Mock systems are as follows:

**Biometric System:**

**URL for Biometric is <https://biosys.nccpl.com.pk/>**

## NCSS- UIN Registration

**URL for NCSS is** <http://ncssmock.nccpl.com.pk:9889/Ncss.jsp>

UIN registration process will remain same as currently available in NCSS system.

CM module----→UIN Add

## Central Portal (CP)/ "Know your customer" Information System (KIS)

**URL for KYC is** <https://kyc.nccpl.com.pk/Kyc.jsp>

- i. All the information related to the investor that is required by CKO and CDC sub account shall be filled on CP.
- ii. Information from CP will be auto retrieved on KYC form.
- iii. KYC form will be saved and then posted by Authorized Intermediary (AI).

## **Reference Documents**

Following documents have been placed under the CKO page on NCCPL website (URL: <https://www.nccpl.com.pk/en/products-services/products-services-1/know-your-customer-kyc>) for your necessary reference:

- i. User Manual for CKO System
- ii. Installation Guide for Biometric System
- iii. User Manual for Biometric System

For any further queries or concerns, please feel free to contact the Customer Support Services Department at UAN No. 021-111-111-622

Regards,

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**Rehan Saif**

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CC:

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2. Chief Executive Officer - Pakistan Stock Exchange Limited
3. Chief Executive Officer - Central Depository Company of Pakistan Limited