



FIN. CON. 524  
March 18, 2019

**Shell Pakistan Limited**

Shell House  
6, Ch. Khaliqzaman Road  
Karachi-75530  
Tel +92 (21) 111 888 222  
P.O. Box 3901 Karachi

The General Manager  
Pakistan Stock Exchange Limited  
Stock Exchange Building  
Stock Exchange Road  
KARACHI

Dear Sir,

NOTICE OF ANNUAL GENERAL MEETING

Enclosed please find herewith a copy of the Notice of Annual General Meeting of our Company scheduled to be held on Tuesday, April 23, 2019 at 10:30 a.m. at Movenpick Hotel, Karachi.

The said notice will be published shortly in the newspapers of Karachi and Lahore.

Yours faithfully,  
for Shell Pakistan Limited

Lalarukh Hussain-Shaikh  
Company Secretary

BH  
BH/ \*\*

## **NOTICE OF ANNUAL GENERAL MEETING**

Notice is hereby given that the 50<sup>th</sup> Annual General Meeting of Shell Pakistan Limited will be held on Tuesday, April 23, 2019 at 10:30 a.m. at Movenpick Hotel, Karachi to transact the following business:

### **ORDINARY BUSINESS**

1. To receive, consider, adopt and approve the Report of Directors and Auditors together with the Audited Accounts for the year ended December 31, 2018.
2. To appoint Auditors for the financial year January 1 to December 31, 2019 and to fix their remuneration.

By Order of the Board

Lalarukh Hussain-Shaikh  
Secretary

Karachi: March 6, 2019

Shell House  
6, Ch. Khaliqzaman Road  
Karachi-75530

## NOTES:

- (i) The register of members will remain closed from April 9, 2019 to April 23, 2019 (both days inclusive). Transfers received in order at the office of our Share Registrars, FAMCO Associates (Pvt) Ltd., 8-F, next to Hotel Faran, Nursery, Block-6, P.E.C.H.S., Shakra-e-Faisal, Karachi-75400 by the close of business on April 8, 2019 will be in time for the purpose of attending the annual general meeting.
- (ii) A member entitled to attend and vote at the meeting shall be entitled to appoint another person, as his/her proxy to attend, demand or join in demanding a poll, speak and vote instead of him/her, and a proxy so appointed shall have such rights, as respects attending, speaking and voting at the meeting as are available to a member. Proxies, in order to be effective must be received at the registered office of the Company not later than 48 hours before the meeting. However, as the meeting is on Tuesday the 23<sup>rd</sup> of April 2019, and in view of the provisions of S.137(6) of the Companies Act, 2017, the proxies, in order to be accepted and effective, must be filed no later than 10:30 am on Friday, 19<sup>th</sup> April, 2019. A proxy need not be a member of the Company.
- (iii) Members holding physical shares are requested to notify any change in their addresses immediately to our Share Registrars, FAMCO Associates (Pvt) Ltd., 8-F, next to Hotel Faran, Nursery, Block-6, P.E.C.H.S., Shakra-e-Faisal, Karachi-75400.
- (iv) Members or their proxies are required to present their original CNIC or Passport along with the Participant's I.D. and Account Number(s) at the time of attending the Annual General Meeting in order to authenticate their identity.
- (v) A form of Proxy is enclosed with the Notice of Meeting being sent to the members.
- (vi) Members holding in aggregate 10% or more shareholding residing at a geographical location other than Karachi, may participate in the meeting through video conference by submitting their application to the Company Secretary at least seven days prior to the date of the meeting. The Company will arrange video conference facility in the requested city subject to availability of such facility in that city. The Company will intimate members regarding venue of the video conference facility at least 5 days before the date of the general meeting along with complete information necessary to enable them to access such facility.
- (vii) Members who have provided email addresses in the required consent form will receive the Annual Report by email. Members who would like to receive the Annual Report by email should provide their email addresses to the Company. A consent form for this purpose may be downloaded from the Company's website.
- (viii) Members can also exercise their right of E-Voting subject to the requirements of S.143-145 of the Companies Act, 2017 and the applicable clauses of the Companies (Postal ballot) Regulations 2018.