

SHAFFI CHEMICAL INDUSTRIES LIMITED

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REF: # SCIL/CS/015-3

Dated: 07-12-2019

The General Manager
Pakistan Stock Exchange Limited.
Stock Exchange Building
Stock Exchange Road.
Karachi.

Subject:- Notice of Extraordinary General Meeting for Election of Directors

Dear Sir,

We have to inform you that the Board of Directors of our Company has fixed seven number of Directors, to be elected for the term of next three years commencing from December 30, 2019.

The Board has also decided to convene the Extraordinary General Meeting which will be held on Monday, 30th December, 2019 at 12:00 pm. at the registered office of the Company at Plot No.2, Gadoon Amazai Industrial Estate, Topi Ganduf Road, Swabi Khyber-Pakhtoonkhwa to contest the election of directors.

The share Transfer Books of the Company will remain closed from 23 December 2019 to 30 December 2019 (both days inclusive). Transfers received at the office of Company's Registrars, Corplink (Pvt) Limited, Wings Arcade, 1-K, Commercial Model Town, Lahore by the close of business on 22 December, 2019 will be treated in time for the purpose of Extraordinary General Meeting.

Thanking you,

Yours truly
For SHAFFI CHEMICAL INDUSTRIES LIMITED

ZAHOOR AHMAD
Company Secretary

NOTICE OF EXTRAORDINARY GENERAL MEETING

Notice is hereby given that an Extraordinary General Meeting of Shareholders of Shaffi Chemical Industries Limited will be held on Monday 30th December, 2019 at 12:00 P.M. at Company's Registered Office at Plot No. 2, Gadoon Amazai, Industrial Estate, Swabi, Khyber-Pakhtoonkhwa to transact the following business:

Ordinary Business

1. To confirm minutes of the last Annual General Meeting held on 26th October, 2019.
2. To elect the seven directors as fixed by the Board under the provisions of the Companies Act, 2017 for three years commencing from December 30, 2019.

Followings are the retiring Directors.

- | | |
|--------------------------|------------------------|
| 1. MR. IFTIKHAR SHAFFI | 2. MR. QAISER SALEEM |
| 3. MR. IMRAN KABIR | 4. MR. MUHAMMAD SAMEER |
| 5. MR. HASHIM ASLAM BUTT | 6. MR. MOHIB HUSSAIN |
| 7. MR. ABDUL SHAKOOR | |

All retiring directors are eligible to offer themselves for re-election. Any person who seeks to contest the election of directors shall file a notice of his/her intention to offer himself/herself for election as director in terms of section 159(3) of the Companies Act, 2017 not later than 14 days before the day of the meeting.

3. To consider any other transactions with the permission of the chair.

BY ORDER OF THE BOARD

ZAHOOR AHMAD
Company Secretary

Lahore: 07-12-2019

Notes:

1. The share transfer books of the Company will remain closed from December 23, 2019 to December 30, 2019 (both days inclusive). Transfers received at the office of the Company's Registrars, Messrs CORPLINK (PVT) LTD, Wing Arcade, 1-K, Commercial Area, Model Town, Lahore by close of business on December 22, 2019, will be treated in time.
2. A member entitled to attend and vote at the Meeting, may appoint another member as his / her proxy to attend, speak and vote on his/her behalf. Proxies effective must be received at the office of the company not less than 48 hours before holding of meeting.
3. A member, who has deposited his/her shares in Central Depository Company of Pakistan, must bring his/her Participant ID number and account/sub account number alongwith original CNIC or Passport at the time of attending the meeting.
4. In case of corporate entities, Board of Directors' resolution/Power of Attorney with specimen signature of the nominee shall be produce at the time of attending the meeting.
5. To ensure compliance with the SECP Notification SRO 831(1)2012 dated July 05, 2012 read with Notification SRO 19(1)2014 dated January 10, 2014, all members who have not yet submitted their valid CNIC/NTN, are hereby once again requested to submit the same without further delay.