

SERVICE INDUSTRIES TEXTILES LIMITED

NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the 57th Annual General Meeting of the Shareholders of Service Industries Textiles Limited will be held on 27th October, 2018 at 10:00 hours at Registered Office 38, Empress Road, Lahore to transact the following business:

Ordinary Business:-

1. To confirm the minutes of the 56th Annual General Meeting held on October 30, 2017.
2. To receive and adopt the audited accounts together with the Directors and Auditors reports for the year ended June 30, 2018.
3. To appoint auditors for the year ended June 30, 2019 and to fix their remuneration. The retiring auditors M/s Horwath Hussain Chaudhury & Co. Chartered Accountants, being eligible, have offered themselves for reappointment.
4. To authorize the company subject to the approval of the shareholders to disseminate Annual Accounts through CD/DVD/USB as and by way of passing the following ordinary resolution:

“RESOLVED that the approval be and is hereby given to allow the Company to disseminate / transmit Annual Audited Accounts to the shareholders in soft form through CD/DVD/USB instead of hard copy at the registered addresses”.
5. To transact any other business with permission of the Chair.

BY ORDER OF THE BOARD

(Usman Khalid)
Company Secretary

LAHORE

Dated: 05.10.2018

NOTES

1. The share transfer books of the Company will remain closed from 20.10.2018 to 27.10.2018 (both days inclusive).
2. Transfer received in order up to the close of business on 19.10.2018 will be considered in time to effect the voting rights.
3. A member entitled to attend and vote at the meeting may appoint another member as his/her proxy to attend and vote. Votes may be given either personally or by proxy or by attorney, and in case of a corporation by a representative duly authorized.
4. The instrument of proxy duly executed in accordance with the Articles of Association of the Company should be deposited at the registered office of the Company at least 48 hours before the time of the meeting.
5. Any individual Beneficial Owner of CDC, entitled to attend and vote at this meeting, must bring his/her original CNIC or Passport, Account and participant's I.D numbers, to prove his/her identity, and in case of proxy must enclose and attested copy of his/her CNIC or Passport. Representatives of corporate members should bring the usual documents required for such purpose. The account/sub account holders of CDC will further have to follow the guidelines as laid down in Circular No.1 of 2000 dated January 26, 2000 issued by Securities Exchange Commission of Pakistan
6. All shareholders who had not yet submitted the valid copies of CNIC and NTN certificate(s) are requested to send the copies of the same to the Share Registrar. Shareholders of the company who holds shares in scrip-less form on Central Depository Company of Pakistan Ltd. (CDC) are requested to submit/send valid copies of CNIC and NTN certificate(s) directly to their CDC participant (brokers)/CDC Investor Account Services.
7. Shareholders are requested to notify the change of their addresses, if any, to our Share Registrar M/s Corplink (Pvt) Limited, Wings Arcade, 1-K, Commercial Model Town, Lahore. Tele No. 35839182, 35916719 and Fax No. 35869037.