

H.O/2015/5938  
September 09, 2015

**The General Manager  
The Karachi Stock Exchange (G) Limited  
Stock Exchange Building,  
Karachi Stock Exchange  
Karachi.**

**The General Manager  
Lahore Stock Exchange (G) Limited  
19. Khayaban-e-Iqbal  
Stock Exchange Building  
Lahore.**

Dear Sir,

**NOTICE OF ANNUAL GENERAL MEETING**

Notice is hereby given that the 22<sup>nd</sup> Annual General Meeting of the shareholders of Standard Chartered Leasing Limited ("Company") will be held on Thursday, October 01, 2015 at 10:00 a.m. at The Institute of Chartered Accountants of Pakistan, Chartered Accountant Avenue, Clifton, Karachi, to transact the following business:

1. To receive, consider and adopt the Audited Accounts of the Company for the year ended June 30, 2015, along with the Directors' and Auditors' Reports thereon.
2. To consider the appointment of external auditors namely KPMG Taseer Hadi & Co., Chartered Accountants and to authorize the Chief Executive Officer and Chief Financial Officer to fix their remuneration. KPMG Taseer Hadi & Co., Chartered Accountants, being eligible has offered themselves for re-appointment.
3. Any other business with the permission of the Chair.



**Mahmood Ghafoor  
Company Secretary**



**NOTES:**

- a) The Share Transfer Books of the Company shall remain closed from **September 25, 2015 to October 01, 2015** (both days inclusive).
- b) A member is eligible to attend and cast vote at this meeting or may appoint another member as his/her proxy to attend and vote instead of him/her. Proxies in order to be effective must be received at the Share Registrar's Office not less than 48 hours before the time for holding the meeting.
- c) CDC account holders will have to follow the under mentioned guidelines as laid down in Circular # 1 dated January 26, 2000 of the Securities & Exchange Commission of Pakistan for attending the meeting.
- i) **In case of individuals**, the account holder or sub account holder and / or the person whose securities are in group account; and their registration details are uploaded as per the regulation, shall authenticate his / her identity by showing his/ her Computerized Original National Identity Card (CNIC) or original Passport at time of attending the meeting. The shareholders registered on CDC are also requested to bring their Participants' I.D. No. and account No. in CDS.
- ii) **In case of corporate entity**, the Board of Directors' resolution / power of attorney with specimen signature of the nominee shall be produced (unless it has been provided earlier) at the time of the meeting.
- d) Shareholders are requested to notify to Share Registrar, **M/s Hameed Majeed Associates (Pvt.) Limited, H. M. House, 7-Bank Square, Lahore. Tele No. 042-37235081-2, if:**

- i) There is any change in their addresses; or  
ii) They require, accounts through email, by providing duly filled in request form available on company's website, [www.standardcharteredleasing.com](http://www.standardcharteredleasing.com)

Note: In case, your shareholding is maintained in CDC account, kindly also intimate to your concerned Participant / CDS Investor Account Services to upgrade your CDC account.

*Majeed*