



NOTICE OF EXTRAORDINARY GENERAL MEETING

Notice is hereby given that an Extraordinary General Meeting of Pakistan Services Limited will be held on **Tuesday, March 21, 2017** at **11:00 a.m.** at **Islamabad Marriott Hotel**, to transact the following business:

1. To confirm the Minutes of the Annual General Meeting held on October 31, 2016.
2. To elect nine Directors for a term of three years, as the number fixed by the Board in accordance with the provision of the Companies Ordinance, 1984 in place of the existing Directors whose term of office will expire on **March 28, 2017**. The Retiring Directors are Mr. Sadruddin Hashwani, Mr. Murtaza Hashwani, Mr. M. A. Bawany, Mr. Nikolaos Fragkos, Mr. Mansoor Akbar Ali, Syed Sajid Ali, Mr. Shakir Abu Bakar, Syed Haseeb Amjad Gardezi & Mr. M. Ahmed Ghazali Marghoob.
3. To consider any other business with the permission of the Chair.

By Order of the Board

(Mansoor Khan)

Company Secretary

Islamabad: February 22, 2017

NOTES:

- A). Any member of the Company entitled to attend and vote at the Extraordinary General Meeting may appoint another member as his/her proxy to attend and vote instead of him/her except in case of a corporate entity which may appoint a proxy who may not be a member. Proxies must be received at the Registered Office of the Company not less than 48 hours before the time of holding the Meeting.
- B). The Share Transfer Books of the Company will remain closed from March 15, 2017 to March 21, 2017 (both days inclusive).
- C). In terms of section 178(3) of the Companies Ordinance, 1984 any person who seeks to contest this election shall file with the company not later than fourteen days before the date of the meeting a notice of his/her intention to offer himself/herself for election as Director. The declaration in accordance with the listing regulations is also required to be filed with the notice.
- D). Shareholders are requested to notify to the Company's Share Registrar, M/s. Technology Trade (Pvt) Limited, Dagia House, 241-C, Block-2, P.E.C.H.S., Off: Shakra-e-Quaideen, Karachi, of any change in their address.
- E). CDC Account Holders will further have to follow the under-mentioned guidelines as laid down in Circular 01 dated January 26, 2000 issued by the Securities and Exchange Commission of Pakistan.

a. For Attending the Meeting:

- i) In case of individuals, the account holders or sub-account holders whose registration details are uploaded as per the CDC Regulations, shall authenticate their identity by showing their original Computerized National Identity Card (CNIC) or original passport at the time of attending the meeting.
- ii) In case of corporate entity, the Board of Directors' Resolution / Power of Attorney with specimen signature of the nominee shall be produced (unless it has been provided earlier) at the time of the meeting.

b. For Appointing Proxies:

- i) In case of individuals, the account holders or sub-account holders whose registration details are uploaded as per the CDC Regulations, shall submit the proxy form as per the above requirement.
- ii) The Proxy Form shall be witnessed by two persons whose names, addresses and CNIC numbers shall be mentioned on the form.
- iii) Attested copies of CNIC or the passport of the beneficial owners and the proxy shall be furnished with the Proxy Form.
- iv) The proxy shall produce his original CNIC or original passport at the time of the meeting.
- v) In case of corporate entity, the Board of Directors' Resolution / Power of Attorney with specimen signature shall be submitted (unless it has been provided earlier) along with Proxy Form to the Company.

F). As per the directives of Securities & Exchange Commission of Pakistan, the members are requested to provide copies of their valid CNICs (Unless it has been provided earlier).

G). The Corporate shareholders having CDC accounts are required to have their National Tax Number (NTN) updated with their participants, whereas corporate physical shareholders should send a copy of their NTN certificates to the Company or our share registrar i.e. M/s. Technology Trade (Private) Limited. The shareholders while sending NTN or NTN certificates, as the case may be must quote Company name and their respective folio