



PAKISTAN OILFIELDS LIMITED

May 26, 2014

The General Manager
Karachi Stock Exchange (Guarantee) Limited,
Stock Exchange Building,
Stock Exchange Road,
Karachi.
Fax # 021-111-573-329

The General Manager
Lahore Stock Exchange (Guarantee) Limited
19-Khayaban-e-Aiwan-e-Iqbal,
Lahore.
Fax # 042-111-441-441

The General Manager
Islamabad Stock Exchange (Guarantee) Limited
ISE Towers, 55-B, Jinnah Avenue,
Islamabad.
Fax # 051-111-473-329

EXTRA ORDINARY GENERAL MEETING

Enclosed please find a copy of the Notice of Extra-Ordinary General Meeting of the Company to be held on Wednesday, June 18, 2014 for circulation amongst your members.

Yours faithfully,
For PAKISTAN OILFIELDS LIMITED

(SYED KHALID NAFEEES)
COMPANY SECRETARY

CC:

Director Enforcement
Enforcement & Monitoring Division
Securities & Exchange Commission of Pakistan
NIC Building, Jinnah Avenue,
Blue Area,
Islamabad.

PAKISTAN OILFIELDS LIMITED

NOTICE OF EXTRA-ORDINARY GENERAL MEETING

Notice is hereby given that the Nineteenth (19th) Extra-Ordinary General Meeting of the Company will Insha'Allah be held on Wednesday June 18, 2014 at 10:45 am at Attock House, Morgah, Rawalpindi to transact the following business:

ORDINARY BUSINESS

1. To elect seven directors as fixed by the Board of Directors, pursuant to the provisions of Section 178 of the Companies Ordinance, 1984 for a term of three years.

The following are the names of the retiring directors:

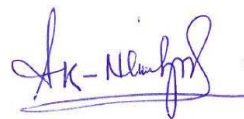
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|--------------------------|-------------------------|
| 1) Dr. Ghaith R. Pharaon | 2) Mr. Laith G. Pharaon |
| 3) Mr. Wael G. Pharaon | 4) Mr. Shuaib A. Malik |
| 5) Mr. Arif Kemal | 6) Mr. Abdus Sattar |
| 7) Mr. Nihal Cassim | |

The retiring directors are eligible for re-election.

2. To transact any other business with the permission of the Chairman.

BY ORDER OF THE BOARD

Registered Office:
POL House,
Morgah, Rawalpindi.
May 27, 2014



Syed Khalid Nafees
Company Secretary

NOTES:

1. Notice of intention by persons seeking to contest the election

Any person who is not ineligible to be appointed as a director under section 187 of the Companies Ordinance, 1984 and seeks to contest the election to the office of director shall whether he/she is a retiring director or otherwise, file with the Company, at its registered office not later than fourteen days before the date of the above said meeting his/her intention to offer himself / herself for the election as a director in terms of section 178 (3) of the Companies Ordinance, 1984 together with :

- i. Form 28 - Consent to act as director prescribed under section 184 of the Companies Ordinance, 1984.
- ii. A detailed profile as required under SECP's SRO 25 (1) 2012 January 16 , 2012.
- iii. Declaration confirming that:
 - a) He/she is member of the company and in the case of having physical shares will mention folio number and in case of member, who has deposited his/her shares into Central Depository Company of Pakistan Limited ("CDC") will mention Participant ID number and the account number maintained with the member of stock exchange.
 - b) His /her name is borne in the register of national tax payers (except where he/she is a non-resident) mentioning NTN number.
 - c) He/ she has not defaulted in payment of any loan to a banking company, a DFI or an NBFIs or being a member of stock exchange has not been declared as a defaulter by that stock exchange.
 - d) He/she is not ineligible to become a director of a listed company under any applicable laws and regulations.
 - e) He/she is aware of duties and powers as director under the relevant laws, Memorandum & Articles of Association of the Company and listing regulation of stock exchanges.
 - f) He/she is not engaged in the business of brokerage, or is not a spouse of such person or is not a sponsor, director or officer of a corporate brokerage house.
 - g) He/she is not serving as a director in more than seven (7) listed companies including this company excluding directorship in listed subsidiaries of listed holding companies.

2. For appointing proxies

A member entitled to attend and vote at this meeting may appoint any other member as his/her proxy to attend and vote on his/her behalf. Duly completed proxy form and the power of attorney or other authority under which it is signed or notarially attested copy of the power of attorney must be deposited at least 48 hours before the time of meeting at the registered office of the Company.

- a) In case of Individuals, shareholders, having physical shares shall submit the proxy form as per following requirements:
 - i. Shareholder appointing proxy shall mention his/her folio number and detail as per share register of the Company.
 - ii. Signature of the shareholder should agree with the specimen signature

- iii. registered with the Company.
 - iii. The proxy form shall be witnessed by two persons, whose names, addresses and CNIC numbers shall be mentioned on the form.
 - iv. Attested copies of the CNIC or the passport of beneficial owner, witnesses, proxy and a copy of CNIC of Officer attesting the CNICs shall be furnished with the proxy form.
 - v. Signature of witnesses and proxy should agree with their signatures on the CNICs.
- b) Members, who have deposited their shares into Central Depository Company of Pakistan Limited (“CDC”) shall submit the proxy form as per following requirements:
- i. In case of individuals, the account holder, and/or sub-account holders whose registration details are uploaded as per the CDC Regulations shall mention his/her Participant ID and account number mentioned in CDC.
 - ii. The proxy form shall be witnessed by two persons, whose names, addresses and CNIC numbers shall be mentioned on the form.
 - iii. Attested copies of the CNIC or the passport of beneficial owners, witnesses, proxy and a copy of CNIC of Officer attesting the CNICs shall be furnished with the proxy form.
 - iv. Signature of beneficial owner, witnesses and proxy should agree with their signatures on the CNICs.
- c) In the case of corporate entity, following documents shall be furnished along with the proxy form:
- i. Board's resolution/Power of Attorney of appointing person, with specimen signatures of the person authorized to appoint proxy for representing the corporate entity in the meeting duly attested by the company secretary.
 - ii. The proxy form shall be witnessed by two persons, whose names, addresses and CNIC numbers shall be mentioned on the form.
 - iii. Attested copies of the CNIC or the passport of person authorized to appoint proxy, witnesses, proxy and a copy of CNIC of Officer attesting the CNICs shall be furnished with the proxy form.
 - iv. Signature of proxy and witnesses should agree with their signature on the CNICs.
 - v. Copy of form 29 submitted for appointment of the company secretary duly verified by the registrar of companies.
- 3. Participation in the Extra Ordinary General Meeting (EOGM)**
- a) In case of Individual, shareholder, having physical shares shall authenticate his/her identity by showing his/her original computerized national identity card (CNIC) or original Passport.
 - b) Individual Shareholders, who have deposited their shares into Central Depository Company of Pakistan Limited (“CDC”) whose registration details are uploaded as per the CDC Regulations, shall authenticate his/her identity by showing his/her original CNIC or, original Passport along with Participant ID number and the account number at the time of attending the meeting.

- c) In case of corporate entity the Board's resolution /power of attorney with specimen signature of nominee shall be produced (unless it has been provided earlier) at the time of meeting.

4. Closure of share transfer books

The share transfer books of the Company will remain closed and no transfer of shares will be accepted for registration from June 12, 2014 to June 18, 2014 (both days inclusive). Transfers received in order at the registered office of the Company by the close of business on June 11, 2014 will be treated in time.

5. Payment of cash dividend electronically (e- Dividend)

In order to establish a process for cash dividend payment where dividends can be paid more efficiently to shareholders, Securities and Exchange Commission of Pakistan (SECP) has envisaged e-dividend mechanism. Under this mechanism amount of dividend will be credited electronically into the account of shareholders. New method of payment will eliminate the chances of dividend warrants getting lost in the post, returned undelivered or delivered on wrong address. SECP has advised all listed companies to adopt e-dividend mechanism due to benefit it entails to their shareholders.

The Company has requested its shareholders through letters and notices to send mandate instruction by filling the mandate form to opt for the dividend mandate option. We again request you to provide a dividend mandate in favor of e-dividend by providing duly filled and signed dividend mandate form.

The dividend mandate form is again enclosed to facilitate shareholders to opt the mandate option and provide required information to make payment of cash dividend through direct credit to shareholder's bank account. The dividend mandate form is also available at Company's website www.pakoil.com.pk.

CDC account holders are requested to submit their mandate instruction to the relevant member stock exchange.

6. Notice for members who have not provided their CNIC

The directive of SECP contained in SRO 831 (1) 2012 of 5th July 2012, provides that the dividend warrant should bear the Computerized National Identity Card (CNIC) number of the registered member. CNIC number of the members is therefore, mandatory for the issue of future dividend warrants and in the absence of such information, payment of dividend may be withheld. The Company has requested its shareholders through letters and notices to provide attested copies of their valid CNICs.

The members who have not yet provided their CNICs are once again advised to provide attested copy of their valid CNICs so that your CNIC number can be mentioned on your dividend warrant in compliance with the directions given by the SECP to ensure timely disbursement of your dividend.

Members are requested to promptly notify any change in their addresses.

**FORM OF PROXY
NINETEENTH (19th) EXTRA-ORDINARY GENERAL MEETING**

I/We _____ of _____

being a member of Pakistan Oilfields Limited and holder of _____ ordinary Shares as per Share

Register Folio No. _____ and in case of members, who have deposited their shares into Central Depository Company of Pakistan Limited ("CDC") shall mention following particulars;

CDC Participant I.D. No. _____ Sub-Account No. _____

CNIC No.

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 or Passport No. _____

hereby appoint Mr./Mrs./Ms. _____ of _____ who is also a member of the

Company, Folio No. _____ or Participant I.D. _____ Sub. Account No. _____ failing him/her

Mr./Mrs./Ms. _____ of _____ who is also a member of the Company,

Folio No _____ or Participant I.D. _____ Sub. Account No. _____ as my/our proxy to vote and act for me/our behalf at the Nineteenth (19th) Extraordinary General Meeting of the Company to be held on Wednesday June 18, 2014 or at any adjournment thereof.

Please affix
Rupees five
revenue stamp

Signature of Shareholder _____

Dated this _____ day of _____ 2014

Signature of Proxy _____

For beneficial owners as per CDC list

1. WITNESS:

2. WITNESS:

Signature: _____

Signature: _____

Name: _____

Name: _____

Address: _____

Address: _____

CNIC

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CNIC

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or Passport No. _____

or Passport No. _____

Notes:

- Proxies, in order to be effective, must be received at the Registered Office of the Company at P.O.L. House, Morgah, Rawalpindi not less than 48 hours before the meeting.
- In the case of corporate entity, Board's resolution/Power of Attorney of appointing person, with specimen signatures of the person authorized to appoint proxy for representing the corporate entity in the meeting duly attested by the company secretary shall be furnished with the proxy form.
- The proxy form shall be witnessed by two persons, whose names, addresses and CNIC numbers shall be mentioned on the form.
- Attested copies of the CNIC or the passport of beneficial owners, witnesses, proxy and a copy of CNIC of Officer attesting the CNICs shall be furnished with the proxy form.



To,

The Company Secretary

PAKISTAN OILFIELDS LIMITED

P.O.L. House, Morgah, Rawalpindi.

Tel: (051) 5487589-97, Fax: (051) 5487598-99