



## NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the 68<sup>th</sup> Annual General Meeting of Pakistan Engineering Company Limited will be held at Hotel Ambassador, 7-Davis Road, Lahore, on Tuesday, October 31, 2017 at 11.00 A.M. to transact the following business: -

1. To confirm Minutes of 67<sup>th</sup> Annual General Meeting held on Monday, October 31, 2016.
2. To receive, consider and adopt the Audited Accounts of the Company for the year ended June 30, 2017 together with the Auditors' and Directors' report thereon.
3. To appoint auditors for the year ending on June 30, 2018 and to fix their remuneration. The present Auditors M/s Tariq Abdul Ghani Maqbool & Company, Chartered Accountants, being eligible for reappointment have offered themselves for reappointment. The Board of Directors, on recommendations of the Board Audit Committee, has proposed appointment of M/s Tariq Abdul Ghani Maqbool & Company, Chartered Accountants as Auditors of the Company, for the year 2017-18.
4. To transact any other business with the permission of the Chair.

BY ORDER OF THE BOARD  
( Mian Anwar Aziz )  
Company Secretary

Lahore: October 03, 2017

### NOTES:

1. The Share Transfer Books of the Company shall remain closed from October 23, 2017 to October 31, 2017 ( Both days inclusive ) and no transfer will be registered during that time. Transfers received in order at the office of the Registrar of the Company, M/s Central Depository Company of Pakistan Limited, (CDC) 2nd Floor, 307 Upper Mall, Opposite Lahore Gymkhana, Near Mian Meer Bridge, Lahore at the close of business on October 22, 2017 will be treated in time.
2. A member entitled to attend and vote at this meeting is entitled to appoint any person as a proxy and vote on his / her behalf. Proxies in order to be effective must be received at the Registered Office of the Company not less than 48 hours before the time of the meeting.
3. Any individual Beneficial Owner of the Central Depository Company (CDC), entitled to vote at this meeting must bring his / her Computerized National Identity Card (CNIC) or passport (in case of foreigner) along-with CDC account number to prove his/her identity and in case of proxy must enclose an attested copy of his/her CNIC or passport. Representatives of corporate members should bring the usual documents required for such purpose.
4. Members are requested to notify us immediately of any change in their Registered address currently available with us.
5. The Registrar of the Company is, M/s. Central Depository Company of Pakistan Limited, Lahore.
6. Members who have not yet submitted photocopy of their Computerized National Identity Cards (CNIC ) to the Company are requested to send the same by mail or fax at the earliest.
7. Distribution of Annual Report through Email (Optional)  
Securities & Exchange Commission of Pakistan (SECP) through its Notification SRO 787 (1) 2014 dated September 08, 2014 and under Section 223 (6) of the Companies Act, 2017 has allowed the circulation of Annual Audited Financial Statements along-with Notice of Annual General Meeting to the members of the Company through e-mail. The members who desire to opt to receive aforesaid Statements and Notice of Annual General Meeting through e-mail are requested to provide their written consent on the Standard Request Form available on the Company's website. The Company shall, however, provide hard copy of the Annual Audited Financial Statements to its shareholders, on request, free of cost, within seven (7) days of receipt of such request. The standard consent form for electronic transmission is available at the company's website (<http://investor.peco.com.pk>).