

Our Reference: SEC/D.7/082

16 December 2019

The General Manager  
Pakistan Stock Exchange Limited  
Stock Exchange Building  
Stock Exchange Road  
Karachi-74000

Dear Sir

**ELECTION OF DIRECTORS**

This is to inform you that the Board of Directors in its meeting held today has decided to hold Extraordinary General Meeting (EOGM) of Pakistan Oxygen Limited (the "Company") on Thursday, the 23<sup>rd</sup> day of January 2020 at the Company's Registered Office, West Wharf, Dockyard Road, Karachi at 9:30 a.m. to elect directors of the Company for a period of 3 years from 30 January 2020.

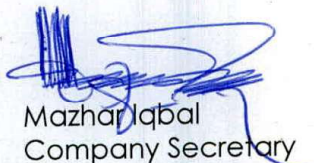
Board of Directors, pursuant to the provisions of Section 159 of the Companies Act, 2017, has fixed the number of directors to be elected at Ten (10).

The Share Transfer Books of the Company will be closed from 17 January to 23 January 2020 (both days inclusive). Transfers received at the Company's Share Registrar, CDC Share Registrar Services Limited, CDC House, 99-B, Block-B, S.M.C.H.S., Main Shakra-e-Faisal, Karachi-74400 at the close of business on 16 January 2020 will be treated in time for the purpose of EOGM.

In due course of time, Notice of Extraordinary General Meeting will be circulated.

You may please inform the TRE Certificate Holders of the Exchange accordingly.

Yours truly



Mazhar Iqbal  
Company Secretary

Copy to: Securities & Exchange Commission of Pakistan  
Central Depository Company of Pakistan Limited