

Safar 3, 1441
THURSDAY,
October 3, 2019

Notice

OLYMPIA MILLS LIMITED NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that an Annual General Meeting of the members of Olympia Mills Limited will be held at 3:00 p.m. on Friday 25 October, 2019 at the registered office of the company at H-23/3 Landhi Industrial Area Karachi to transact the following business:

Ordinary Business:

1. To confirm the minutes of the last General Meeting held on October 25, 2018.
2. To receive, consider and adopt Audited Accounts for the year ended 30th June, 2019 together with Auditor's and Director's Report thereon.
3. To appoint Auditors for the year ending 30th June, 2020 and to fix their remuneration.
4. To transact any other business as may be placed before the meeting with the permission of the Chairman.

By Order of the Board

Mr. M. Waqar Monnoo
Chief Executive

Karachi: 3rd October, 2019

Notes:

- (i) The Register of Members of the Company will remain closed from October 19, 2019 to October 25, 2019 (both days inclusive), members are requested to notify change of addresses (if any)
- (ii) A member entitled to attend and vote at this meeting may appoint another member as his/her proxy to attend and vote on his/her behalf. The instrument appointing a Proxy and the power of attorney or other authority under which it is signed or a notarially certified copy of the power of attorney must be received at the Registered Office of the Company duly stamped, signed and witnessed not later than 48 hours before the meeting.
- (iii) Central Depository Company account holders will further have to follow the under mentioned guidelines as laid down by the Securities and Exchange Commission of Pakistan.

A For Attending the Meeting

1. In case of individual, the account holder or sub-account holder and/or the person whose securities are in group account and their registration details are uploaded as per the Regulations, shall, authenticate his identity by showing his original National Identity Card (NIC) or original Passport at the time of attending the Meeting.
2. In case of corporate entity, the Board of Directors' resolution/power of attorney with specimen signature of the nominee shall be produced (unless it has been provided earlier) at the time of the Meeting.

B For Appointing Proxies

1. In case of individuals, the account holder or sub-account holder and/or the person whose securities are in group account and their registration details are uploaded as per the Regulations, shall submit the proxy form as per the above requirements.
 2. The proxy form shall be witnessed by two persons whose name, addresses and NIC numbers shall be mentioned on the form.
 3. Attested copies of NIC or the passport of the beneficial owners and the proxy shall be furnished with the proxy form.
 4. The proxy shall produce his original NIC or original passport at the time of the Meeting.
 5. Members are requested to notify immediately changes, if any, in their registered addresses.
- C. In order to comply with the requirements of SECP SRO 831 (1) / 2012 dated July 2, 2012, members who hold shares in physical form and have not yet submitted photocopy of their CNIC are requested to send the same to the Share Registrar of Company Najeeb & Consultants (Private) Limited, 405 Commerce Centre Hasrat Mohani Road, Karachi at the earliest. CDC Shareholders are requested to submit their CNIC directly to their broker (Participant)/CDC Investor account services.
- D. Pursuant to Section 134(1)(b) of the Companies Act, 2017, if the Company receives a request from member(s) holding an aggregate ten percent (10%) or more shareholding residing at another city, such member(s) may request a video conferencing facility for the purposes of participating in the meeting at such a location by sending a request to the Company at least 10 (ten) days prior to the date of meeting, the Company will arrange video conference facility in that city subject to the availability of such facility in that city.
- E. In order to comply with the requirements of SECP SRO 831 (1)/2012 dated July 2, 2012, members who hold shares in physical form and have not yet submitted photocopy of their CNIC are requested to send the same to the Share Registrar of Company Najeeb & Consultants (Private) Limited, 405 Commerce Centre Hasrat Mohani Road, Karachi at the earliest. CDC Shareholders are requested to submit their CNIC directly to their broker (Participant)/CDC Investor account services.
- F. For any query/problem/information, the investors may contact the company on phone Numbers 021-35080923-24, e-mail addressed finance@olympiamic.com. and the relevant officer Mr. Ashraf of the Company and the Share Registrar Mr. Mohammad Sarfaraz of Najeeb Consultants (Private) Limited.
- G. The audited financial statements of the Company for the year ended June 30, 2019 have been made available on the Company's website www.olympiamic.com in addition to annual and quarterly financial statements for the prior years.

