

**MATCO FOODS LIMITED**

L-24/1, Block 21, Federal 'B' Industrial Area
Karachi-75950, Pakistan
Tel : +92 21 36315099, 36314945, 36320779
Cell : +92 301 8250969
Fax : +92 21 36320509
Email: contact@matcofoods.com

September 26, 2018

Ref No: MF/AGM/ 037/2018.

The General Manager,
Pakistan Stock Exchange Limited.,
Stock Exchange Building,
Stock Exchange Road,
Karachi – 74000

Subject: Application Seeking SECP's direction under Section 147 of Companies Act 2017 for Holding Annual General Meeting (AGM) of Matco Foods Limited for the Financial Year 2018.

Dear Sir,

We refer to our letter of September 12th 2018., in this connection we write to inform that we have applied to SECP vide our letter dated September 25th, 2018., seeking direction under section 147 of companies Act 2017 for holding AGM of the Company for the financial Year 2018 on 31st October 2018. Enclosed is the copy of the letter we have sent SECP.

You may please inform the TRE Certificate holders of the Exchange accordingly.

Yours Sincerely,

Muhammed Latif Qureshi
Company Secretary
Matco Foods Limited

Enclosed: As Above

CC: The registrar of Companies
Securities and Exchange Commission of Pakistan
State Life Building No.2
Wallace Road,
Karachi.

The Director / HOD
Surveillance, Supervision & Enforcement Department
Securities and Exchange Commission of Pakistan
NIC Building, 63 Jinnah Avenue, Blue Area,
Islamabad.

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September 25, 2018

Ref NO: MF/AGM/036/2018.

Mr. Naveed A. Sethi
Assistant Director (CSD)
Securities and Exchange
Commission of Pakistan
NIC Building, 63 Jinnah Avenue,
Islamabad.

Dear Sir,

Re: Extension in time for Five Days (5) for holding Annual General Meeting (AGM) - Financial Year 2018.

We are enclosing the following documents requesting extension in time for holding AGM of the company for the financial Year ended 30th June 2018.

- ✓ 1) Application under Rule 14.
- ✓ 2) Declaration Signed by Company Secretary.
- 3) Annual Accounts of the Company for the financial Year ended 30th June 2017.
- ✓ 4) Original Receipted Challan dated 25th September 2018. For Rupees **Fifteen Thousand only (RS. 15,000.00)** deposited in MCB Uni Tower Branch (1105) Karachi towards application fee.

We shall be very grateful for your kind approval for 05 days extension in time up to October 31st 2018 for holding the company's Annual General Meeting.

Yours faithfully,

Muhammed Latif Qureshi
Company Secretary
Matco Foods Limited

Enclosed: As above