



KHYBER Tobacco Company Limited

P.O BOX 12, NOWSHERA ROAD, MARDAN
KHYBER PAKHTUNKHWA, PAKISTAN.
TEL: +92 (937) 863083 , 840896
FAX: +92 (937) 840896
NTN NO. 2257984-2

Notice of Annual General Meeting

Notice is hereby given that the 60th Annual General Meeting of the members of Khyber Tobacco Company Limited will be held on Saturday; the 31st of October, 2015 at 11.00 a.m. at its registered office, i.e. Khyber Tobacco Company Limited , Nowshera – Malakand Road, Mardan to transact the following business;

ORDINARY BUSINESS

1. To confirm the minutes of the 59th Annual General Meeting held on 31 October, 2014.
2. To receive, consider and adopt the audited accounts of the company for the year ended 30 June, 2015 together with the Directors' and Auditors' Reports thereon.
3. To approve the final cash dividend @ 60% i.e. Rs 6 per share for the year ended 30 June 2015 as recommended by the Board of Directors.
4. To appoint Auditors for the year 2015-16 and fix their remuneration. The present auditors M/s KPMG Taseer Hadi & Co. Chartered Accountants will stand retired on the conclusion of this meeting.

OTHER BUSINESS

1. To transact any other business with the permission of the chair.

By Order of the Board

Liaqat Ali Khan
Company Secretary

09 October, 2015

Mardan



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Notes

1. The Share Transfer Books of the Company will be closed from Monday, 26 October, 2015 to Thursday, 05 November, 2015 both days inclusive. Transfers received in order at the office of the Company's Share Registrar, Central Depository Company of Pakistan Limited, CDC House, 99-B, Block 'B', S.M.C.H.S. Main Shahrah-e-Faisal, Karachi, at the close of business on 23 October, 2015, will be in time to be entitled to vote and for the entitlement of dividend.
2. A member of the Company entitled to attend and vote at the Meeting is entitled to appoint a proxy and such proxy will have the right to attend, speak and vote in place of that member. Forms of proxy must be deposited at the registered office of the Company not less than 48 hours before the time appointed for the Meeting and in default, forms of proxy will not be treated as valid.
3. Attendance of members who have deposited their shares into Central Depository Company of Pakistan Limited shall be in accordance with the following:
 - a) In Person
 - i) In case of individuals, the account holder or subaccount holder and/or the person whose securities are in group account and their registration details are uploaded as per regulations, shall authenticate his/her identity by showing his/her original Computerized National Identity Card (CNIC) or original passport at the time of attending the meeting.
 - ii) In case of corporate entities, the Board of Directors' resolution/power of attorney with specimen signature of the nominee shall be produced (unless it has been provided earlier) at the time of the meeting.
 - b) By Proxy
 - i) In case of individuals, the account holder or sub-account holder and/or the person whose securities are in group account and their registration details are uploaded as per regulations, shall submit the proxy form as per the above requirement.
 - ii) The proxy form shall be witnessed by two persons whose names, addresses and CNIC numbers shall be mentioned on the form.
 - iii) Attested copies for CNIC or the passport of the beneficial owners and of the proxy shall be furnished with the proxy form.
 - iv) The proxy shall produce his/her original CNIC or original passport at the time of the meeting.
 - v) In case of a corporate entity, the Board of Directors' resolution/power of attorney with specimen signature of the person nominated to represent and vote on behalf of the



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corporate entity shall be submitted (unless it has been provided earlier) along with proxy form to the Company.

4. Members are requested to promptly notify any change in their addresses to our Share Registrar, Central Depository Company of Pakistan Limited, CDC House, 99-B, Block 'B', S.M.C.H.S. Main Shahrah-e-Faisal, Karachi.