

## **Jubilee Spinning & Weaving Mills Limited**

### **Notice of Extra-Ordinary General Meeting**

Notice is hereby given that the Extra-Ordinary General Meeting of the shareholders of the company will be held on Friday, the May 16, 2014 at 10:00 a.m. at the Mills Premises of The Crescent Textile Mills Limited, Sargodha Road, Faisalabad to transact the following business:

1. To elect seven directors of the company as fixed by the Board of Directors, for a term of three years commencing from May 31, 2014 in accordance with the provisions of the Companies Ordinance, 1984 in place of retiring Directors namely:
  1. Mr. Ahmad Shafi
  2. Mr. Masood A. Sheikh
  3. Mr. Muhammad Arshad
  4. Mr. Salman Rafi
  5. Mr. Shams Rafi
  6. Mr. Shaukat Shafi
  7. Mr. Umer Shafi

All retiring directors shall be eligible to offer themselves for re-election.

2. To transact any other business with the permission of the Chair.

By order of the Board

(Masood A. Sheikh)  
Corporate Secretary

Registered Office:

45-A, Off: Zafar Ali Road, Gulberg-V, Lahore

T: +92-042-111-245-245

F: +92-042-111-222-245

Dated: April 23, 2014.

Notes:

1. The Members' Register will remain closed from May 07, 2014 to May 16, 2014 (both days inclusive). Transfers received at the Registered Office of the Company by the close of business on May 06, 2014 will be treated in time.
2. Any member who seeks to contest election to the office of Director shall, whether he is a retiring Director or otherwise, file with the company at its Registered Office, not later than fourteen days before date of meeting a notice of his intention to offer himself for election as a Director, together with his consent to act as Director and declaration as required under Code of Corporate Governance.
3. Representation of independent non-executive directors including those representing minority interests on Board of Directors of the company is encouraged.
4. A member eligible to attend and vote at this meeting may appoint another member as proxy to attend and vote in the meeting. Proxies in order to be effective must be received by the company at the Registered Office not later than 48 hours before the time for holding meeting.
5. Shareholders are requested to immediately notify the change in address, if any.
6. CDC account holders will further have to follow the guidelines as laid down in circular No.1 dated January 26, 2000 issued by the Securities and Exchange Commission of Pakistan:
  - a. For Attending the Meeting

- i). In case of individuals, the account holder or sub-account holder and/or the member whose securities are in group account and their registration details are uploaded as per the Regulations, shall authenticate his/her identity by showing his/her original Computerized National Identity Card (CNIC) or original passport at the time of attending the meeting.
  - ii). In case of corporate entity, the Board of Directors' resolution/power of attorney with specimen signatures of the nominee shall be produced (unless it has been provided earlier) at the time of the Meeting.
- b. For Appointing Proxies
  - i). In case of individuals, the account holder or sub-account holder and/or the person whose securities are in group account and their registration details are uploaded as per the Regulations, shall submit the proxy form as per above requirement.
  - ii). The proxy form shall be witnessed by two persons whose names, addresses and CNIC numbers shall be mentioned on the form.
  - iii). Attested copies of CNIC or the passport of the beneficial owners and the proxy shall be furnished with the proxy form.
  - iv). The proxy shall produce his/her original CNIC or original passport at the time of the Meeting.
  - v). In case of corporate entity, the Board of Directors' resolution/power of attorney with specimen signatures shall be submitted (unless it has been provided earlier) along with proxy form to the company.