

INVEST AND FINANCE SECURITIES LIMITED

Procedure to be followed for submission/deposit of shares in respect of Buy Back of own Shares by the Company

The concerned Member(s) are required to submit latest by **September 19, 2014** with the bank branch where offers were submitted by them, the following documents together with the submission slip/letter containing acknowledgement slip as well and a copy of acceptance letter:

- If shares are held in physical form: share certificates together with relevant transfer deeds duly signed, verified and witnessed;
- If the shares are held on the Central Depository System (CDS): an "Inter/intra participant/account Free Delivery Report" duly authenticated by the concerned Participant/CDC Investor Account Services confirming transfer of shares to the following Sub-Account opened by the Company specifically for this purpose:

Title of Account : **Invest and Finance Securities Limited-Buy Back of Shares**
Participant Name : Invest and Finance Securities Limited
Participant ID : **04804** Sub-Account No.: **26012**

If the above documents are not submitted by September 19, 2014, the acceptance of the offer shall in accordance with the provisions of Rule 5(10) of the Companies (Buy-Back of shares) Rules, 1999 be deemed to have been revoked and the Company will not purchase the shares.

Subject to the submission of the above mentioned valid documents upto September 19, 2014, the Company will pay the relevant purchase price through a bank draft/pay order made out in favour of concerned Member within seven days of the receipt of above mentioned valid documents.