

Ibrahim  
Fibres  
Limited

## NOTICE OF EXTRAORDINARY GENERAL MEETING

Notice is hereby given that an Extraordinary General Meeting of the share holders of the company will be held on 29-01-2018 at 11:00 A.M. at Avari Hotel, Sharah-e-Quaid-e-Azam, Lahore to transact the following business:

### ORDINARY BUSINESS:

1. To confirm the minutes of the preceding meeting (31st Annual General Meeting held on 25-10-2017) of the shareholders of the Company.
2. To elect seven (7) directors of the Company as fixed by the Board of Directors in their meeting held on 22-12-2017 for a term of three (3) years commencing from 30-01-2018 in accordance with the Provisions of Section 159(1) of the Companies Act, 2017.

The following are the names of retiring directors:

Sr#	Names
1	Sheikh Mukhtar Ahmad
2	Mohammad Naeem Mukhtar
3	Muhammad Waseem Mukhtar
4	Mohammad Naeem Asghar
5	Abdul Hameed Bhutta
6	Mohammad Waqar
7	Ikram Ul Haq Mian

3. To transact any other business with the permission of the chair.

Lahore  
December 22, 2017

By order of the Board  
**Muhammad Labeeb Subhani**  
Company Secretary

### NOTES

- i) The Register of Members and share transfer books of the Company shall remain closed from January 22, 2018 to January 29, 2018 (both days inclusive).
- ii) Only those members whose names appear in the register of members of the Company as on January 21, 2018 are entitled to attend and vote at the meeting.
- iii) Any person who seeks to contest an election to the office of Director shall, whether he/she is a retiring Director or otherwise, file with the Company at its Registered Office not later than fourteen (14) days before the date of the meeting, the following:
  - (a) A notice of his/her intention to offer himself/herself for election as a Director;
  - (b) A declaration (copy may be obtained from Registered Office) on the matters required by the Code of Corporate Governance;
  - (c) A consent on Form 28; and
  - (d) A copy of Computerized National Identity Card (CNIC).

- iv) A member entitled to attend and vote at the Meeting may appoint another member as his/her proxy to attend and vote for him/her. Proxies must be received at the Registered Office of the Company not less than 48 hours before the time of the holding of Meeting.
- v) Members are requested to notify changes immediately, if any, in their registered address at M/s. Central Depository Company of Pakistan Limited (Share Registrar Department) CDC House, 99 – B, Block 'B', S.M.C.H.S., Main Shahra-e-Faisal Karachi – 74400 the Registrar and shares registration office of the Company.
- vi) Members who have not yet submitted photocopy of their computerized National Identity Cards (C.N.I.C) to the company are requested to send the same at the earliest.
- vii) CDC Account Holders will further have to follow the under-mentioned guidelines as laid down by the Securities and Exchange Commission of Pakistan.

#### **For Attending the Meeting**

- i) In case of individuals, the account holder or sub-account holder and / or the person whose securities are in group account and their registration details are uploaded as per the Regulation, shall authenticate his/her identity by showing his/her original Computerized National Identity Card (CNIC) or original passport at the time of attending the Meeting.
- ii) In case of corporate entity, the Board of Directors' resolution / power of attorney with specimen signature of the nominee shall be produced (unless it has been provided earlier) at the time of the Meeting.

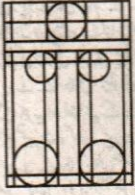
#### **For Appointing Proxies:**

- i) In case of individuals, the account holder or sub-account holder and / or the person whose securities are in group account and their registration details are uploaded as per the Regulations, shall submit the proxy form as per the above requirement.
- ii) The proxy form shall be witnessed by two persons whose names, addresses and CNIC numbers shall be mentioned on the form.
- iii) Attested copies of CNIC or the passport of the beneficial owners and the proxy shall be furnished with the proxy form.
- iv) The proxy shall produce his/her original CNIC or original passport at the time of the Meeting.
- v) In case of corporate entity, the Board of Directors' resolution / power of attorney with specimen signature shall be submitted (unless it has been provided earlier) along with proxy form to the Company.

#### **Video Conference Facility.**

Members can also avail video conference facility, in this regard, please fill the following and submit to registered address of the Company 10 days before holding of the Extra Ordinary General Meeting. If the Company receives consent from members holding in aggregate 10% or more shareholding residing at a geographical location, to participate in the meeting through video conference at least 10 days prior to date of the meeting, the Company will arrange video conference facility in the city subject to availability of such facility in that city.

"I/We, \_\_\_\_\_ of \_\_\_\_\_, being a member of Ibrahim Fibres Limited, holder of \_\_\_\_\_ ordinary share(s) as per Registered Folio / CDC No. \_\_\_\_\_ hereby opt for video conference facility at \_\_\_\_\_."



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## اطلاع برائے غیر معمولی اجلاس عام

بذریعہ ہذا مطلع کیا جاتا ہے کہ کمپنی کے شیئرز ہولڈرز کا غیر معمولی اجلاس عام مورخہ 29 جنوری 2018 بوقت صبح 11:00 بجے آوری ہوٹل، شاہراہ قائد اعظم، لاہور میں درج ذیل امور کی انجام دہی کیلئے منعقد ہوگا۔

عمومی امور:

1- کمپنی کے شیئرز ہولڈرز کے منعقدہ پچھلے اجلاس (25 اکتوبر 2017 کو منعقدہ 31 ویں سالانہ اجلاس عام) کی کارروائی کی توثیق۔

2- کمپنیز ایکٹ 2017 کے سیکشن (1) 159 کے تحت 30 جنوری 2018 سے شروع ہونے والی تین (3) سال کی مدت کے لئے سات (7) ڈائریکٹرز کا انتخاب عمل میں لانا جس کا فیصلہ 22 دسمبر 2017 کو منعقدہ بورڈ آف ڈائریکٹرز کے اجلاس میں کیا گیا۔

رینٹرز ہونے والے ڈائریکٹرز کے نام درج ذیل ہیں۔

نمبر شمار	نام
1	شیخ مختار احمد
2	محمد نعیم مختار
3	محمد وسیم مختار
4	محمد نعیم اصغر
5	عبدالحمید بھٹو
6	محمد وقار
7	اکرام الحق میاں

3- چیئرمین کی اجازت سے کسی دیگر امور پر غور و خوض۔

لاہور

22 دسمبر 2017ء

بحکم بورڈ  
محمد لیب سبانی  
کمپنی سیکریٹری

نوٹس:

1- ممبرز کا رجسٹر اور کمپنی کی شیئرز ٹرانسفر بکس مورخہ 22 جنوری 2018 تا 29 جنوری 2018 (بشمول دونوں دن) بند رہیں گی۔

2- صرف ایسے ممبرز اجلاس میں شرکت اور ووٹ ڈالنے کے حقدار ہوں گے جن کے نام کمپنی کے رجسٹر میں 21 جنوری 2018 تک شامل ہوں گے۔

3- جو شخص بھی آفس آف ڈائریکٹرز کے انتخاب میں شرکت کرنے کا متمنی ہو، وہ چاہے رینٹرز ہونے والا ڈائریکٹر ہو یا کوئی اور اُسے چاہیے کہ اجلاس سے کم از کم 14 دن پہلے کمپنی کے رجسٹرڈ آفس میں بذریعہ تحریر مطلع کرے اور درج ذیل دستاویزات جمع کرائے۔

(a) بذریعہ نوٹس ڈائریکٹرز کی حیثیت سے انتخاب میں دلچسپی

(b) کوڈ آف کارپوریٹ گورننس کی ضرورت کے مطابق ڈیکلریشن (ڈیکلریشن کی کاپی رجسٹرڈ آفس سے حاصل کی جاسکتی ہے)

(c) فارم 28- کے ذریعے رضامندی اور

(d) ایک کمپیوٹرائزڈ قومی شناختی کارڈ کی کاپی (CNIC)

