

# NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the 28th Annual General Meeting of the Shareholders of the Company will be held on October 29, 2014 at 11:00 A.M. at Avari Hotel, Sharah-e-Quaid-e-Azam, Lahore to transact the following business:

## ORDINARY BUSINESS

1. To confirm the minutes of the preceding meeting of the Shareholders of the Company.
2. To consider and approve the Annual Audited Accounts of the Company for the year ended June 30, 2014 together with Directors' and Auditors' Reports thereon.
3. To appoint Auditors for the year 2014-2015 and fix their remuneration. The present auditors M/s Avais Hyder Liaquat Nauman, Chartered Accountants have retired. Some of the Shareholders and the Audit Committee have proposed / recommended the name of M/s M. Yousuf Adil Saleem & Co., Chartered Accountants, for appointment as External Auditors of the Company for the year 2014-2015.
4. To transact any other business with the permission of the Chair.

Lahore  
September 25, 2014

By Order of the Board  
**Muhammad Labeeb Subhani**  
Company Secretary

## NOTES

- i. The Share Transfer Books of the Company shall remain closed from October 22, 2014 to October 29, 2014 (both days inclusive) to determine the names of Members entitled to attend the meeting. Transfers received in order at M/s Technology Trade (Pvt) Ltd., Dagia House, 241-C, Block-2, PECHS, Off: Sharah-e-Quaideen, Karachi, the Registrar's and Shares Registration Office of the Company, at the close of business on October 21, 2014 will be treated in time.
- ii. A Member entitled to attend and vote at the Meeting may appoint another Member as his/her proxy to attend and vote for him/her. Proxies must be received at the Registered Office of the Company not less than 48 hours before the time of holding the Meeting.
- iii. Members are requested to notify immediately changes, if any, in their registered address.
- iv. CDC Account Holders will further have to follow the under mentioned guidelines as laid down by the Securities and Exchange Commission of Pakistan.

## For Attending the Meeting

- i) In case of individuals, the account holder or sub-account holder and/or the person whose securities are in group account and their registration details are uploaded as per the Regulation, shall authenticate his/her identity by showing his/her original Computerized National Identity Card (CNIC) or original passport at the time of attending the Meeting.
- ii) In case of corporate entity, the Board of Directors' resolution / power of attorney with specimen signature of the nominee shall be produced (unless it has been provided earlier) at the time of the Meeting.

## For Appointing Proxies

- i) In case of individuals, the account holder or sub-account holder and/or the person whose securities are in group account and their registration details are uploaded as per the Regulations, shall submit the proxy form as per the above requirement.
- ii) The proxy form shall be witnessed by two persons whose names, addresses and CNIC numbers shall be mentioned on the form.
- iii) Attested copies of CNIC or the passport of the beneficial owners and the proxy shall be furnished with the proxy form.
- iv) The proxy shall produce his/her original CNIC or original passport at the time of the Meeting.
- v) In case of corporate entity, the Board of Directors' resolution / power of attorney with specimen signature shall be submitted (unless it has been provided earlier) alongwith proxy form to the Company.

## Advice to Shareholders

In pursuance with the Securities and Exchange Commission of Pakistan ("SECP") Notification No. SRO 831 (1)/2012 of July 5th, 2012 in supersession of earlier notification No. SRO 779 (1)/2011 of August 18, 2011, SECP directed all listed companies to mention Computerized National Identity Card (CNIC) / NTN numbers of the registered Members on the dividend warrant (if any). THE SHAREHOLDERS HAVING PHYSICAL SHARES ARE ONCE AGAIN REQUESTED TO IMMEDIATELY SEND A COPY OF THEIR VALID COMPUTERISED NATIONAL IDENTITY CARD (CNIC) TO OUR REGISTRAR OFFICE, M/S TECHNOLOGY TRADE (PVT) LTD., DAGIA HOUSE, 241-C, BLOCK-2, PECHS, OFF: SHARAH-E-QUAIDEEN, KARACHI FOR PRINTING/INSERTION ON DIVIDEND WARRANTS.

In case of non-receipt of copy of valid CNIC (UNLESS IT HAS BEEN PROVIDED EARLIER) and non-compliance of the above requirement, the Company will be constrained to withhold dispatch of Dividend Warrants (if any) to such Shareholders as per SECP SRO and Directives.

The Corporate entities have also advised to submit the NTN Number to the Registrar's Office of the Company as per above given address.