

Huffaz

Head Office

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 Gulshan-e-Iqbal, Block-14, Karachi-75300, Pakistan.
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Huffaz Seamless Pipe Industries Limited

 Manufacturers of Seamless Steel Pipes, Tubes,
 Machinery & Machinery Components

November 01, 2012 E-Mail: huffaz@huffaz.com.pk WEBSITE: www.huffaz.com.pk

S.T.N. : 01-01-7304-001-46 N.T.N. : 07-10-0912775-5

NOTICE OF MEETING OF BOARD OF DIRECTORS

Meeting of the Board of Directors of the Company is convened on Thursday, November 08 2012 at 1130 hours (Dubai time 1030 hours) at registered office of the Company and at Dubai through video conferencing to conduct the following business:

1. To consider and approve the Annual Report of the Company for the year ended June 30, 2012.
2. To consider and approve cash dividend and/or Bonus shares for the year ended June 30, 2012.
3. To consider and approve the related party transactions.
4. To consider and approve Bonus to the Employees.
5. To consider time, date and venue for holding of Annual General Meeting of the Company.
6. To consider and recommend the appointment of External Auditors and fix their remuneration for the year ending June 30, 2013 as recommended by the Audit Committee.
7. To approve the time, date and place of 12th Extra Ordinary General Meeting for holding of election of Directors.
8. To fix the number of directors to be elected as per section 178(1)(a) of the Companies Ordinance, 1984 in the forthcoming Extra Ordinary General Meeting.
9. To consider any other item(s) with the permission of the chair.

Please note that the close period for the meeting is effective from the date of notice to date of meeting.

Kindly make it convenient to attend.

(Usama Ahmed)
 Company Secretary

Distribution to all Directors of the Company.

1. Mr. Yousuf Mohamed Y. Najibi (UAE)
2. Mr. Nabil Abdul Rahman Ahmad Arif (UAE)
3. Mr. Abdul Aziz Eshaq A. Rahman (UAE)
4. Mr. Muhammad Hafiz (UK)
5. Mr. Arshad Ahmed (UK)
6. Hafiz Abdul Waheed
7. Hafiz Abdul Sami
8. Hafiz Abdul Aleem
9. Hafiz Abdul Majid
10. Hafiz Abdul Haseeb

Fax No. 009714-3435415 and Email
 Fax No. 009714-3370352 and Email
 Fax No. 009714-3435415 and Email
 Fax No. 00441618770330 & Email
 Fax No. 00441618329107 & Email
 Fax No. 009242-7657043 and Email
 Fax No. 009242-7657043 and Email
 Fax No. 009242-7657043 and Email
 By hand
 By hand

Copy for information to:

1. The DGM, Companies Affairs, and Karachi Stock Exchange (Guarantee) Limited (Fax: 021-111573329).
2. The Secretary, Lahore Stock Exchange, Lahore. (Fax: 042-111441441).

Enclosures:

Related working papers are attached herewith.



ISO 9001:2000



5L-0375



OHSAS 18001



SCT-0586



ISO 14001



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