



**HALLMARK
COMPANY LIMITED**

Hallmark Company Limited
Suite # 1001, Uni Centre,
10th Floor, I.I. Chundrigar Road,
Karachi, Pakistan.
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NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the 38th Annual General Meeting of the Shareholders of **Hallmark Company Limited** will be held on, Monday October 22, 2018 at 05:30 P.M. at Office # 1005, Uni Centre, 10th Floor, I.I. Chundrigar Road, Karachi to transact the following business:

ORDINARY BUSINESS

1. To confirm the minutes of the 37th Annual General Meeting held on October 27, 2017.
2. To receive, consider and adopt the Audited Financial Statements of the Company for the year ended June 30, 2018, together with the Directors' and Auditors' Reports thereon.
3. To appoint Auditors for the year ending on June 30, 2019 and fix their remuneration. The retiring Auditors, M/s. S.M. Suhail & Co., Chartered Accountants are eligible and have provided their consent and the Directors have recommended for their reappointment.

SPECIAL BUSINESS

4. To consider and, if thought fit, to pass, with or without modification, the following as special resolution:

For the transmission of the annual audited financial statements, notices of general meetings and other information contained therein of the Company to the members either through CD or DVD or USB.

The special resolution that to be passed is as under:

"RESOLVED THAT with the consent and approval of members of Hallmark Company Limited (the Company) is be, and is hereby accorded for transmission of annual audited financial statements, notices of general meetings and other information contained therein of the Company, to the members for future years, commencing from the year ending on June 30, 2019 through the CD or DVD or USB, instead of transmitting the same in hard copies".

5. Statement under section 134 of the Companies Act, 2017, in the above matter, pertaining to the item No. 4, is annexed herewith.
6. To transact any other business with the permission of the Chairman.

By Order of the Board

Company Secretary

Karachi: October 01, 2018



STATEMENT UNDER SECTION 134(3) OF THE COMPANIES ACT, 2017

This statement is annexed as an integral part of the Notice of the 38th Annual General Meeting of Hallmark Company Limited (the Company) to be held on Monday October 22, 2018 at 05:30 PM at Office # 1005, Uni Centre, 10th Floor, I.I. Chundrigar Road, Karachi; and sets out the material facts concerning the Special Business to be transacted at the Meeting.

Special Business

Circulation of Annual Reports through CD/DVD/USB

Securities and Exchange Commission of Pakistan has vide SRO 470(I)/2016 dated May 31, 2016 allowed the companies to circulate the annual audited financial statements, notices of general meetings and other information contained therein of the Company to its members through DC/DVD/USB subject to consent of the shareholders in the general meeting. This will save time and expenses incurred on printing of the annual reports.

The Company shall supply the hard copies of the aforesaid documents to the shareholders on demand, free of cost within one week of such demand. After approval of the shareholders, the Company will place a Standard Request Form on its website to communicate their need of hard copies of the documents along with the postal and email address of the Company Secretary/ Share Registrar to whom such request shall be made.

Accordingly, the directors of the Company have no interest in the Special Business except in their capacity as shareholders and Directors of the Company.

"RESOLVED THAT consent and approval of members of Hallmark Company Limited (the Company) be and is hereby accorded for transmission of annual audited financial statements, notices of general meetings and other information contained therein of the Company to the members for future years commencing from the year ending on June 30, 2019 through CD or DVD or USB instead of transmitting the same in hard copies"