

# HALA ENTERPRISES LIMITED

120-E/1, GULBERG III, LAHORE 54660 PAKISTAN

PH: 92 42 5761585-86 FAX : 5710235

Email: [hala@halaenterprises.com](mailto:hala@halaenterprises.com) Web Site: [www.halaenterprises.com](http://www.halaenterprises.com)

## NOTICE OF ANNUAL GENERAL MEETING


Notice is hereby given that the 43<sup>rd</sup> Annual General Meeting of the Shareholders of **HALA ENTERPRISES LIMITED** will be held on Saturday, October 31, 2015 at 10:30 A.M. at Factory Premises, 17.5 KM Sheikhpura Road, Lahore the Registered Office of the Company, to transact the following business.

### ORDINARY BUSINESS

1. To confirm minutes of Extra Ordinary General Meeting held on July 09, 2015.
2. To receive and adopt the Annual Audited Accounts of the Company for the year ended June 30, 2015 alongwith Directors and Auditors Reports thereon.
3. To appoint External Auditors of the Company for the year ending June 30, 2016 and to fix their remuneration. The retiring Auditors M/S. Horwath Hussain Chaudhary & Co., Chartered Accountants being eligible and offer themselves for re-appointment.
4. Any other business with the permission of the Chair.

Lahore: October 09, 2015

By order of the Board

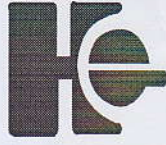
  
(Abdul Munaf)  
Director Finance



**Disclosure to Members Under Section 218 of the Companies Ordinance, 1984 is sent to shareholders along with this notice.**

### **NOTES:**

1. The Share Transfer Books of the Company will be closed from October 24, 2015 to October 31, 2015 (both days inclusive).
2. A member entitled to attend and vote at this meeting may appoint another member as his/her proxy to attend and vote for him/her. Proxies in order to be effective, must be received at the Registered Office of the Company not later than 48 hours before the time of holding the meeting and must be duly stamped, signed and witnessed.
3. Members are requested to notify changes immediately, if any, in their registered addresses to our Share Registrar.
4. Members are requested to send attested copy of CNIC (if not provided earlier) to Share Registrar of the Company, for compliance of the directions of SECP vide their SRO-



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831(1)/2012 dated 05 July 2012 for mentioning of CNIC Number on the Dividend Warrant, failing which your future dividend warrant(s), if any, will be withheld till the compliance of the above referred notification.

5. CDC Account Holders will have to follow the below mentioned guidelines as laid down in Circular 1 dated January, 26, 2000 issued by the Securities and Exchange Commission of Pakistan.

## **A. FOR ATTENDING THE MEETING:**

- i). In case of individuals, the account holder or sub-account holder shall authenticate his/her identity by showing his/her original Computerized National Identity Card (CNIC) or original passport along with Participants ID number and their account number at the time of attending the meeting.
- ii) In case of corporate entity, the Board of Directors resolution/power of attorney with specimen signature of nominee shall be produced (unless it has been provided earlier) at the time of the meeting.

## **B. FOR APPOINTING PROXIES:**

- i) In case of individuals, the account holder or sub-account holder shall submit the proxy form as per the above requirement
- ii) The proxy form shall be witnessed by two persons whose names, addresses and CNIC number shall be mentioned on the form.
- iii) Attested copies of CNIC or the passport of the beneficial owners and of the proxy shall be furnished with the proxy form.
- iv) The Proxy shall produce his/her original CNIC or original passport at the time of the meeting.
- v) In case of a corporate entity, the Board of Directors resolution/power of attorney with specimen signature shall be submitted (unless it has been provided earlier) along with proxy form to the company.