

NOTICE OF 27th ANNUAL GENERAL MEETING

Notice is hereby given that 27th Annual General Meeting of the members of Flying Cement Company Limited will be held on Wednesday the October 28, 2020 at 9.30 a.m. at Heaven Banquet Hall 343-D-1, Nespak Society, Lahore to transact the following business:

1. To confirm minutes of Extra Ordinary General Meeting held on March 31, 2020.
2. To receive, consider and adopt the audited accounts of the company for the year ended June 30, 2020 together with Directors' and Auditors reports thereon.
3. To appoint external Auditors of the Company and fix their remuneration for the next financial year 2020-21.
4. To transact any other business with the permission of Chairman.

(By Order of the Board)

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(Shahid Ahmad Awan)
COMPANY SECRETARY
Lahore: October 05, 2020

Notes:

1. The Share Transfer Books of the Company will remain closed from October 21, 2020 to October 28, 2020 (both days inclusive) Transfers received in order by our Share Registrar, M/s THK Associates (Pvt.) Limited, 1st Floor, 40-C, Block 6, P.E.C.H.S, Karachi-75400 by the close of business on October 20, 2020 will be considered in time for the purpose of attending the Annual General Meeting.
2. A shareholder eligible to attend and vote at the meeting may appoint another member as his/her proxy to attend and vote. Votes may be given personally or by proxy or by attorney in case of a corporate entity. In this case the instrument of proxy completed in every respect, must reach to the Registered Office of the Company not later than 48 hours before the time of the meeting. Attested copy of the shareholder's CNIC must be attached with the proxy form.

3. The Original Computerized Identity Card of the shareholder is required to prove his/her identity along with account details etc at the time of attending meeting. In case of corporate entities, the Board of Directors' resolution / power of attorney with specimen signature of the nominee shall be submitted (unless it has been provided earlier) along with proxy form.
4. The Shareholders who, have not yet submitted copy of their valid CNIC or NTN, are once again requested to immediately submit the same.
5. The Annual Report is being transmitted to shareholders through CDs/DVDs instead of sending these in Book form / hard copy.
6. The Annual Report for the Financial Year ended June 30, 2020 have been placed on Company's website at www.flyingcement.com However, if any shareholder desire to get the hard copy of Annual Audited Financial Statements, the same shall be provided free of cost within seven working days of receipt of such request.
7. Members can also avail video conference facility in the cities where facility can be provided keeping in view the geographical dispersal of members. In this regard fill the application as per following format and submit to the registered address of the company 7 days before the date of Annual General Meeting. The video conference facility will be provided only If the company receives consent from members holding in aggregate 10% or more shareholding residing at geographical location, The company will intimate members regarding venue of video conference facility at least 5 days before the date of Annual General Meeting along with complete information necessary to enable them to access such facility.

I / We _____ of _____ being member of Flying Cement Company Limited, holder of _____ Ordinary shares as per Register Folio # / CDC Account # / Participant ID # hereby opt for Video conference facility at _____.

Signature of shareholder