

## **NOTICE OF 22<sup>nd</sup> ANNUAL GENERAL MEETING**

Notice is hereby given that 22<sup>nd</sup> Annual General Meeting of the shareholders of Flying Cement Company Limited will be held on Saturday October 31<sup>st</sup> 2015 at 10:00 A.M. at Astonia Drive Farm Opposite Elite Police Force Training Centre Bedian Road Lahore Cantt. to transact the following Agenda:

- To confirm minutes of 21<sup>st</sup> Annual General Meeting held on 31<sup>st</sup> of October 2014.
- To receive, consider and adopt the audited Accounts of the company for the year ended June 30<sup>th</sup> 2015 together with the Directors' and Auditors' reports thereon.
- To elect seven Directors of the company as fixed by the Board of Directors U/S 178 (1) of the Companies Ordinance, 1984. The names of retiring Directors are:
  - Mr. Kamran Khan
  - Mr. Yousaf Kamran Khan
  - Mr. Asim Qamar
  - Mrs. Samina Kamran
  - Mr. Momin Qamar
  - Mr. Qasim Khan
  - Mrs. Shaista Imran
  - Mr. M. Tawasal Majid
- To appoint the Auditors and fix their remuneration for the next Financial Year 2015-2016.
- To transact any other business with the permission of Chairman.

(By order of the Board)

**(Muhammad Azeem)**  
COMPANY SECRETARY  
Lahore: October 10, 2015

Notes:

1. The Share Transfer Books of the company will be closed from October 24<sup>th</sup>, 2015 to October 31<sup>st</sup>, 2015 (inclusive of both days).
2. A shareholder eligible to attend and vote at the meeting may appoint another member as his / her proxy to attend and vote. Proxies in order to be effective must be in writing and must reach at Registered Office of the company not later than 48 hours before the time of the meeting.

3. Any person seeking to contest the election of Directors, whether retiring Director or otherwise, being eligible must file with Company at its Registered Office his / her intention to offer himself / herself for election of Director not later than 14 days before the date of meeting along with his / her consent to act as Director (Form 28) and statement under Code of Corporate Governance with shareholding details in his / her name, spouse and minor children in the company.
4. Original Computerized Identity Card of the shareholder is required to prove his / her identity along with account details etc. at the time of meeting. In case of corporate entities, the Board of Directors' Resolution / power of attorney with specimen signature of the Nominee (s) shall be submitted (Unless it has been provided earlier) along with proxy form.
5. Securities and Exchange Commission of Pakistan (SECP) vide its S.R.O. 787 (I) / 2014 has facilitated the companies to circulate audited financial statements and notices through email to desirous shareholders. The shareholders who intend to receive the audited accounts through email are therefore, requested to kindly send their written consent to company (specimen available at Company's website at [www.flyingcement.com](http://www.flyingcement.com)) in order to receive the Notices and Financial Statements through email in future.
6. Shareholders are requested:
  - a. To notify the change of address immediately, if any.
  - b. To provide the copies of their valid CNIC's if not provided earlier.
  - c. To provide the Zakat Declaration Form duly completed to share registrar (in case of physical shares) and to their respective broker (in case of CDC) if applicable.