



FIRST CREDIT AND INVESTMENT BANK LTD.

October 3, 2016

The General Manager
Karachi Stock Exchange (Guarantee) Limited
Stock Exchange Building
Stock Exchange Road
Karachi.

**SUBJECT: NOTICE FOR BOOK CLOSER AND HOLDING OF ANNUAL
GENERAL MEETING**

Dear Sir,

This is to inform you that Annual General Meeting (AGM) of the members of the Company will be held on Wednesday, October 26, 2016, at 5:00 p.m. at The Pakistan Institute of International Affairs, Aiwan-e-Saddar Road, Karachi. The Share Transfer Books of the Company will, therefore, remain closed from October 16, 2016 to October 26, 2016 (both days inclusive) for the purpose of attendance in the AGM and to determine the entitlement to the transferees, at the of consideration of annual accounts for the year ended June 30, 2016. Shares Transfer requests, complete in all respect received at the office of the Shares Registrar by the close of business on October 15, 2016 will be treated in time for this purpose.

Thanking you,

Yours faithfully,


Muhammad Mohsin Ali
Company Secretary





FIRST CREDIT AND INVESTMENT BANK LTD.

NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that 27th Annual General Meeting of the shareholders of First Credit & Investment Bank Limited will be held on Wednesday, October 26, 2016 at 5:00 p.m. at PIIA (Pakistan Institute of International Affairs) Auditorium, Aiwan-e-Saddar Road, Karachi to transact the following business:

1. To confirm the minutes of the Annual General Meeting held on October 19, 2015.
2. To receive, consider and adopt the audited financial statements of the Company together with the Auditors' and Directors' Reports thereon for the year ended June 30, 2016.
3. To appoint the statutory auditors for the year ending June 30, 2017 and fix their remuneration. The present auditors M/s. Grant Thornton Anjum Rahman, Chartered Accountants, retire and being legible, have offered themselves for re-appointment.
4. To transact any other business with the permission of the Chair.

By Order of the Board



Muhammad-Mohsin Ali
Company Secretary

Karachi
October 04, 2016

Notes:

1. The share transfer books of the Company will remain closed from October 16, 2016 to October 26, 2016 (both days inclusive). Transfers received in order at the office of our Share Registrar M/s. THK Associates (Pvt.) Ltd, 2nd Floor, State Life Building # 3, Dr. Ziauddin Ahmed Road, Karachi, 75530 upto the close of business on October 15, 2016, will be considered in time for purpose of entitlement of shareholders to attend and vote at the meeting.
2. A member entitled to attend, speak and vote at the Annual General Meeting is entitled to appoint another person as his/her proxy in writing to attend the meeting who shall have such rights as respects attending, speaking and voting at the meeting as are available to a member. A proxy need not be a member of the Company.
3. In order to be effective, proxy form must be received at the office of our Registrar not later than forty eight (48) hours before the meeting, duly signed, stamped and witnessed by two persons with their names, address, CNIC numbers and signatures.
4. In case of individuals, attested copies of CNIC or passport of the beneficial owners and the proxy shall be furnished with the proxy form.
5. In case of the proxy by a corporate entity, Board of Directors resolution/ power of attorney and attested copy of CNIC or passport of the proxy shall be submitted along with the proxy form.
6. Accountholders and sub-accountholders holding book entries securities of the Company in the Central Depository Company of Pakistan Ltd, who wish to attend the meeting, are requested to bring their original CNIC with copies thereof duly attested for identification purpose.
7. The shareholders are requested to timely notify any change in their addresses to our Registrar office.