



**FCEL**

**FIRST CAPITAL EQUITIES LIMITED**  
Corporate Member Karachi Stock Exchange Limited  
4<sup>th</sup> Floor Lakson Square Building No. 1,  
Sarwar Shaheed Road, Karachi-74200  
Tel: (+92-21) 35656745-747, Fax: 35656710  
**Lahore Office:** 2<sup>nd</sup> Floor, Pace Shopping Mall,  
Fortress Stadium, Lahore.  
Tel: (+92-42) 36623000-3, Fax: 36623004  
**Islamabad Office:** 221, 2<sup>nd</sup> Floor, ISE Tower, Islamabad.  
Tel: (+92-51) 8356031-34, Fax: 2894206

09 December 2016

FCEL/CS/12/2016/

The General Manager  
Pakistan Stock Exchange Limited  
Stock Exchange Road  
Karachi

Dear Sir,

**NOTICE OF EXTRAORDINARY GENERAL MEETING**

Reference to our earlier letter no. FCEL/CS/11/2016/dated 25 November 2016 enclosed please find a copy of Notice of Extraordinary General Meeting of First Capital Equities Limited to be held on 30 December 2016 at 4:00 p.m. for your information and record.

Yours truly,  
For First Capital Equities Limited

  
Tariq Majeed  
Company Secretary

c.c. to:-  
The Commissioner  
Enforcement & Monitoring Division  
Securities & Exchange Commission of Pakistan



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**NOTICE OF EXTRAORDINARY GENERAL MEETING**

Notice is hereby given that an Extraordinary General Meeting of the Shareholders of First Capital Equities Limited ("the Company") will be held on 30 December 2016 at 4:00 p.m. at the Registered Office of the Company, 2<sup>nd</sup> Floor, Pace Mall Fortress Stadium Lahore Cantt., Lahore, to transact the following business:

1. To approve minutes of last Annual General Meeting held on 31 October 2016;
2. To elect 07 (seven) Directors as fixed by the Board of Directors in pursuant to section 159 of the Companies Ordinance, 2016, for the term of next three years commencing from 31 December 2016. Following are the retiring Directors:

- |                      |                         |
|----------------------|-------------------------|
| 1. Mian Ehsan Ul Haq | 2. Mr. Farooq Bin Habib |
| 3. Mr. Ahsan Zia     | 4. Mr. Waseem Ul Hassan |
| 5. Mr. Mazhar Abbas  | 6. Mr. Muhammad Junaid  |
| 7. Mr. Abdul Samad   |                         |

By order of the Board

**Tariq Majeed**  
Company Secretary

Lahore  
09 December 2016

**Notes:-**

- 1) The Members Register will remain closed from 23 December 2016 to 30 December 2016 (both days inclusive). Transfers received at Corplink (Pvt.) Limited, Wings Arcade, 1-K, Commercial Model Town, Lahore, the Registrar and Shares Transfer Office of the Company, by the close of business on 22 December 2016 will be treated in time for the purpose of Extraordinary General Meeting.



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- 2) Any member who seeks to contest the election to the office of Directors shall, whether he is retiring Director or otherwise, file with the Company, not later than 14 days before the date of the meeting at which elections are to be held, a notice of his intention to offer himself for election as a Director. Declaration in accordance with the Listing Regulations along with consent to act as Director under section 167 of the Companies Ordinance, 2016 is also to be filed.
- 3) A member eligible to attend and vote at the meeting may appoint another member as proxy to attend and vote in the meeting. Proxies in order to be effective must be received by the company at the Registered Office not later than 48 hours before the time for holding the meeting.
- 4) In order to be valid, an instrument of proxy and the power of attorney or other authority (if any) under which it is signed, or a notarially certified copy of such power of attorney, must be deposited at the registered office of the company, 2<sup>nd</sup> Floor, Pace Shopping Mall, Fortress Stadium, Lahore Cantt. Lahore, not less than 48 hours before the time of the meeting.
- 5) The members can also exercise their right to vote through e-voting by giving their consent in writing as prescribed in Companies E-voting Regulations 2016.
- 6) a) Individual beneficial owners of CDC entitled to attend and vote at the meeting must bring his/her participant ID and account/sub-account number along with original CNIC or passport to authenticate his/her identity. In case of Corporate entity, resolution of the Board of Directors/Power of attorney with specimen signatures of nominees shall be produced (unless provided earlier) at the time of meeting.  
  
b) For appointing of proxies, the individual beneficial owners of CDC shall submit the proxy form as per above requirement along with participant ID and account/sub-account number together with attested copy of their CNIC or Passport. The proxy form shall be witnessed by two witnesses with their names, addresses and CNIC numbers. The proxy shall produce his/her original CNIC or Passport at the time of meeting. In case of Corporate entity, resolution of the Board of Director/Power of attorney along with specimen signatures shall be submitted (unless submitted earlier) along with the proxy form.
- 7) Members are requested to notify any change in their registered address immediately.