

**NOTICE OF THE EXTRA ORDINARY GENERAL MEETING**

**NOTICE** is hereby given that an Extra Ordinary General Meeting of the members of **Faisal Spinning Mills Limited** will be held on Thursday 31<sup>st</sup> December 2015 at 3:30 P.M. at Umer House 23/1, Sector 23, S. M. Farooq Road, Korangi Industrial Area, Karachi, to transact the following business:

1. To confirm the minutes of the 31<sup>st</sup> Annual General Meeting held on 28<sup>th</sup> October 2015.
2. To elect the (Nine) directors as fixed by the Board of Directors for a term of three years in accordance with requirement of section 178 of The Companies Ordinance 1984. The names of retiring directors are 1. Mr. Bilal Sharif 2. Mr. Khurram Salim 3. Mr. Mohammad Amin 4. Adil Shakeel 5. Mr. Mohammad Salim 6. Mr. Mohammad Sharif 7. Mr. Mohammad Shaheen 8. Mr. Mohammad Shakeel. 9. Mr. Iqbal Mehboob

The following director filed their consent to act as director in the forth coming election.

1.	Mr. Bilal Sharif	2.	Mr. Khurram Salim
3.	Mr. Mohammad Amin	4.	Mr. Adil Shakeel
5.	Mr. Mohammad Salim	6.	Mr. Mohammad Sharif
7.	Mr. Mohammad Shaheen	8.	Mr. Mohammad Shakeel
9.	Mr. Iqbal Mehboob		

3. To transact any other business with the permission of the chairman.

**Karachi:**

**Dated: 2<sup>nd</sup> December, 2015**

**(By the order of the Board)**

**Syed Ashraf Ali, FCA  
Company Secretary**

**NOTES:**

1. The Shares Transfer Books of the Company shall remain closed from 28<sup>th</sup> December 2015 to 31<sup>st</sup> December, 2015 (both days inclusive). Transfers received in order at the company address i.e. Umer House, 23/1, Sector 23, S. M. Farooq Road, Korangi Industrial Area, Karachi by 26<sup>th</sup> December 2015 will be treated in time for the purpose of attendance and vote in the meeting.
2. In terms of Section 178(3) of the Companies Ordinance 1984, any person who seeks to contest the election of directors shall file with the company at its registered office, Umer House, 23/1, Sector 23, S. M. Farooq Road, Korangi Industrial Area, Karachi, not later than fourteen days before the above said meeting his/her intention to offer himself /herself for the election of directors together with;
  - a. Consent to act as directors in Form 28, duly completed, as required under Section 184(1) of the Companies Ordinance 1984;

- b. Detailed profile alongwith office address for placement onto the Company's website seven days prior to the date of elections in terms of SRO 25(I) 2012 of 16<sup>th</sup> January 2012; and
  - c. Declaration in respect of being compliant with the requirements of the Code of Corporate Governance 2012 and the eligibility criteria as set out in the Companies Ordinance 1984 to act as director of the listed company.
3. A member entitled to attend and vote at the General Meeting is entitled to appoint a proxy to attend and vote instead of him/ her. No person other than a member shall act as proxy.
  4. An instrument appointing a proxy and the power of attorney or other Authority (if any) under which it is signed or a notarially certified copy of such power or authority, in order to be valid, must be deposited at the registered office of the company at least 48 hours before the time of the meeting and must be duly stamped, signed and witnessed.
  5. Any individual Beneficial Owner of CDC, entitled to attend and vote at this meeting, must bring his/her original CNIC or Passport, Account and participant's I.D. numbers, to prove his/her identity, and in case of proxy must enclose an attested copy of his/her CNIC or Passport. Representatives of corporate members should bring the usual documents required for such purpose. The account/ sub account holders of CDC will further have to follow the guidelines as laid down in Circular No. 1 of 2000 dated January 26, 2000 issued by Securities & Exchange Commission of Pakistan.
  6. As instructed by Securities and Exchange Commission of Pakistan (SECP) vide their letter No. EMD/D-II/Misc/2009-1342 dated April 4, 2013 dividend warrants cannot be issued without insertion of CNIC Numbers; therefore, all shareholders holding physical shares were requested to submit copies of their valid CNICs as requested by our letters and also through advertisement in newspapers. All those shareholders who have not submitted their valid CNICs are once again requested to send a photocopy of their valid CNIC/National Tax numbers alongwith the folio numbers to the Company's Share Registrar. No dividend will be payable unless the CNIC number is printed on the dividend warrants, so please let us have your CNIC numbers failing, which we will not be responsible if we are not able to pay the dividends.
  7. Members are requested to immediately inform of any change in their addresses to our share Registrar, Hameed Majeed Associates (Private) Limited.