

March 20, 2020

The Managing Director

Pakistan Stock Exchange Limited
Stock Exchange Road
Karachi.

Subject: **21st Annual General Meeting of EFG Hermes Pakistan Limited
(Revised Arrangement)**

Dear Sir,

It is hereby informed that the 21st AGM of M/s EFG Hermes Pakistan Limited was scheduled to be held on March 30, 2020 at ICAP's Auditorium, Karachi for which a notice was earlier published/circulated on March 9, 2020. (Copy attached).

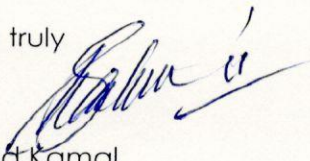
In view of the Government's restriction on public gatherings and SECP's Circular No.5 dated March 17, 2020 on the subject "Coronavirus contingency planning for general meetings of the shareholders" (copy attached), we would like to inform you and the shareholders of the Company that the 21st AGM will be managed under webinar/video link arrangements. Under this arrangement, our directors will consolidate their attendance and voting into a few people through proxies at EFG Hermes Board Room located at 9th Floor Emerald Tower, Clifton Block-5, Karachi along with the attendance of the CEO, Company Secretary and other officials required to attend the AGM on the same date and time (i.e., 4pm, March 30, 2020).

A video link of the Board Room will also be notified to all shareholders/members through a newspaper advertisement and they will be able to login and participate in the AGM proceedings through their smartphones/computer devices from their homes or any convenient location after completing meeting attendance formalities. For this purpose, shareholders who are eligible and interested to attend 21st AGM is requested to send their particulars (Name, CNIC, Folio number, cell number & email address) via email at CompanySecretary@EFG-HERMES.com to get them registered at least 24 hours before the time of AGM and they will be provided through email reply with a security code for accessing meeting proceedings.

Further, it is hereby confirmed that the quorum requirements and rest of compliances will be fulfilled as per requirement.

Thanking you.

Yours truly



Shahid Kamal
Company Secretary

Registered Office: Office no. 904, 9th floor, Emerald Tower, Plot no. G-19, Block-5, Clifton, Karachi, Pakistan. T +92 21 35141100/01/02/03/04 F +92 21 35141109

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www.efghermespakistan.com

TREC Holder of Pakistan Stock Exchange Limited and Corporate Member of Pakistan Mercantile Exchange Limited

Corporate Supervision Department
Company Law Division

No. EMD/MISC/82/2012

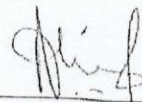
Tuesday, March 17, 2020

CIRCULAR NO. 5 of 2020

Subject: Coronavirus contingency planning for annual general meetings of shareholders

In light of the threat posed by evolving COVID-19 situation (Corona Virus) pandemic and to protect the wellbeing of shareholders, the Securities and Exchange Commission of Pakistan (SECP) in exercise of powers conferred under section 510 of the Companies Act, 2017 (XIX of 2017) hereby direct the listed companies, whose financial year ended on December 31, 2019, to modify their usual planning for annual general meetings that:

- i. In order to avoid large gathering at one place, the companies shall consider provision of video link facilities, webinar or other electronic means.
- ii. The companies shall also provide email, WhatsApp number, mobile number or any other electronic mean through which shareholders can provide comments/suggestions for the proposed agenda items of the AGM.
- iii. The companies shall disseminate the aforesaid details to the shareholders through its website, Pakistan Stock Exchange and addendum / notice in newspapers along with complete information necessary to enable them to access the facility. Any change in venue shall also be communicated.
- iv. It will be responsibility of the company secretary and chairman of the meeting that comments/suggestions of the shareholders should be discussed in the meeting and made part of the minutes of the meeting.
- v. Maximum participation of shareholders be ensured via electronic means and by requesting members to consolidate their attendance through proxies, while honoring quorum provisions.
- vi. The companies shall consider protective measures during the meeting i.e. provision of hand sanitizers, masks and distant seating etc.
- vii. For special business voting through postal ballot shall be considered.
- viii. With reference to Circular No 02/2018 dated February 9, 2018 it is re-emphasized that the provision of gifts/incentive in any form to shareholders at or in connection to general meetings is strictly prohibited under section 185 of the Act.



Abid Hussain
Executive Director
Corporate Supervision Department

Distribution to;

1. Pakistan Stock Exchange
2. Chief executive of all listed companies

NOTICE OF 21st ANNUAL GENERAL MEETING

Notice is hereby given that 21st Annual General Meeting of the Members of EFG Hermes Pakistan Limited ('the Company') will be held on Monday, March 30, 2020 at 4:00 pm at Auditorium Hall, ICAP, Chartered Accountants Avenue, Clifton, Karachi, Pakistan; to transact the following businesses:

1. To confirm the minutes of the Twentieth Annual General Meeting of the Company held on March 26, 2019;
2. To receive, consider, approve and adopt the audited financial statements of the Company for the financial year ended December 31, 2019, together with the Directors' and Auditors' Reports thereon;
3. To appoint Statutory Auditors of the Company for the financial year ending December 31, 2020 and to fix their remuneration. The present auditors, being eligible, have offered themselves for re-appointment.
4. To transact any other business with the permission of the Chair.

By order of the Board

SHAHID KAMAL
Company Secretary

Karachi: March 09, 2020

NOTES:

1. The Share Transfer Books of the Company will remain closed for the period from March 22, 2020 to March 30, 2020 (both days inclusive) and no transfer of shares will be accepted for registration during this period. Transfers received in order at the Office of Company's Share Registrar M/s. F.D. Registrar Services (SMC-Pvt) Ltd, Office # 1705, 17th Floor, Saima Trade Tower A, I.I. Chundrigar Road Karachi, Pakistan ('Registrar') at the close of business on March 21, 2020 the last working day before the start of book closure date will be considered in time to attend and vote at the Meeting.
2. A member of the Company entitled to attend and vote at this meeting, may appoint another person as his/her proxy to attend and vote instead of him/her. Proxies, in order to be effective, must be received at the Registered Office of the Company not less than 48 hours before the time for holding the meeting.
3. CDC shareholders entitled to attend and vote at the meeting must bring his/her Participant ID and Account/Sub-Account number along with original CNIC or original passport to authenticate his/her identity. In case of Corporate entity, resolution of Board of Directors/Power of Attorney with specimen signature of the nominee shall be produced (unless provided earlier) at the time of the meeting.
4. For appointing the proxy; CDC shareholders shall submit the proxy form as per above requirements together with attested copy of CNIC or Passport of the beneficial owner and proxy. In case of corporate entity, the Board of Directors' resolution/power of attorney, along with the specimen signature of the nominee, shall be submitted along with the proxy form to the Company.
 - The proxy form shall be witnessed by two witnesses with their names, addresses, and CNIC numbers. The proxy shall produce his/her original CNIC or original Passport at the time of meeting.
5. Members are requested to notify/submit the following information/documents, in case of book entry securities in CDS to their respective participants and in case of physical shares to the registrar of the Company by quoting their folio numbers and name of the Company at the above mentioned address, if not earlier notified/submitted:
 - Change in their addresses, if any.
 - Members, who have not yet submitted attested photocopy of their valid CNIC are requested to submit the same along with folio numbers at earliest, directly to the Company's Share Registrar M/s. F.D. Registrar Services (SMC-Pvt.) Ltd.

6. In accordance with the Companies (Distribution of Dividends) Regulations, 2017, shareholders are requested to provide required dividend mandate information (IBAN) to their respective CDS accounts through their participants or to the Share Registrar (if shares are in physical form) for direct credit of cash dividends into their designated bank accounts through electronic modes.
7. Pursuance to the SECP's SRO No. 470(I)/2016 dated May 31, 2016 and Section 223(6) of the Act, the Company has sought approval from members in the 18th AGM held on October 6, 2017. Therefore, audited financial statement for the financial year ended December 31, 2019 will be circulated through CD/DVD/USB. However, hard copies of the financial statements along with all respective report can be provided on written demand of the members at their registered address. Furthermore, aforesaid Financial Statements and reports will also be available at the website of the Company www.efghermespakistan.com at least twenty-one days before the date of meeting.
8. All corporate members are requested to provide list of ultimate beneficial shareholding having 10% and above controls in their organization.
9. For any query/information, members may contact the Company at email companysecretary@efg-hermes.com and/or the Share Registrar of the Company at above mentioned address. Members may also visit website of the Company www.efghermespakistan.com for notices/information.