

**NOTICE OF  
21<sup>ST</sup> ANNUAL GENERAL MEETING**

Notice is hereby given that 21st Annual General Meeting of the Members of EFG Hermes Pakistan Limited (the Company) will be held on Monday, March 30, 2020 at 4:00 pm at Auditorium Hall, ICAP, Chartered Accountants Avenue, Clifton, Karachi, Pakistan; to transact the following businesses:

1. To confirm the minutes of the Twentieth Annual General Meeting of the Company held on March 26, 2019;
2. To receive, consider, approve and adopt the audited financial statements of the Company for the financial year ended December 31, 2019, together with the Directors' and Auditors' Reports thereon;
3. To appoint Statutory Auditors of the Company for the financial year ending December 31, 2020 and to fix their remuneration. The present auditors, being eligible, have offered themselves for re-appointment.
4. To transact any other business with the permission of the Chair.

By order of the Board

**SHAHID KAMAL**

Company Secretary

**Karachi: March 09, 2020**

**NOTES:**

1. The Share Transfer Books of the Company will remain closed for the period from March 22, 2020 to March 30, 2020(both days inclusive) and no transfer of shares will be accepted for registration during this period. Transfers received in order at the Office of Company's Share Registrar M/s. F.D. Registrar Services (SMC-Pvt) Ltd, Office#1705, 17th Floor, Saima Trade Tower A, I.I. Chundrigar Road Karachi, Pakistan ('Registrar') at the close of business on March 21, 2020 the last working day before the start of book closure date will be considered in time to attend and vote at the Meeting.
2. A member of the Company entitled to attend and vote at this meeting, may appoint another person as his/her proxy to attend and vote instead of him/her. Proxies, in order to be effective, must be received at the Registered Office of the Company not less than 48 hours before the time for holding the meeting.
3. CDC shareholders entitled to attend and vote at the meeting must bring his/her Participant ID and Account/Sub-Account number along with original CNIC or original passport to authenticate his/her identity. In case of Corporate entity, resolution of Board of Directors/Power of Attorney with specimen signature of the nominee shall be produced (unless provided earlier) at the time of the meeting.
4. For appointing the proxy; CDC shareholders shall submit the proxy form as per above requirements together with attested copy of CNIC or Passport of the beneficial owner and proxy. In case of corporate entity, the Board of Directors' resolution/power of attorney, along with the specimen signature of the nominee, shall be submitted along with the proxy form to the Company.
  - The proxy form shall be witnessed by two witnesses with their names, addresses, and CNIC numbers. The proxy shall produce his/her original CNIC or original Passport at the time of meeting.
5. Members are requested to notify/submit the following information/documents, in case of book entry securities in CDS to their respective participants and in case of physical shares to the registrar of the Company by quoting their folio numbers and name of the Company at the above mentioned address, if not earlier notified/submitted:
  - Change in their addresses, if any.
  - Members, who have not yet submitted attested photocopy of their valid CNIC are requested to submit the same along with folio numbers at earliest, directly to the Company's Share Registrar M/s. F.D. Registrar Services (SMC-Pvt.) Ltd.
6. In accordance with the Companies (Distribution of Dividends) Regulations, 2017, shareholders are requested to provide required dividend mandate information (IBAN) to their respective CDS accounts through their participants or to the Share Registrar (if shares are in physical form) for direct credit of cash dividends into their designated bank accounts through electronic modes.
7. Pursuance to the SECP's SRO No. 470(I)/2016 dated May 31, 2016 and Section 223(6) of the Act, the Company has sought approval from members in the 18th AGM held on October 6, 2017. Therefore, audited financial statement for the financial year ended December 31, 2019 will be circulated through CD/DVD/USB. However, hard copies of the financial statements along with all respective report can be provided on written demand of the members at their registered address. Furthermore, aforesaid Financial Statements and reports will also be available at the website of the Company www.efghermespakistan.com at least twenty-one days before the date of meeting.
8. All corporate members are requested to provide list of ultimate beneficial shareholding having 10% and above controls in their organization.
9. For any query/information, members may contact the Company at email companysecretary@efg-hermes.com and/or the Share Registrar of the Company at above mentioned address. Members may also visit website of the Company www.efghermespakistan.com for notices/information.

**BUSINESS  
RECORDER**



