



DOST STEELS LIMITED

October 6, 2016

The General Manager
Pakistan Stock Exchange Limited
Stock Exchange Building
Stock Exchange Road
Karachi.

Subject: **Notice of Extraordinary General Meeting**

Dear Sir,

Enclosed please find a copy of the Notice of the Extraordinary General Meeting to be held on October 27, 2016 for circulation amongst the TRE Certificate Holders of the Exchange.

Yours Sincerely,
For Dost Steels Limited

Zia ur Rahim Khan
Company Secretary



Encl: As above.



DOST STEELS LIMITED

Notice of the 3rd Extraordinary General Meeting

Notice is hereby given that the 3rd Extraordinary General Meeting of the Shareholders of M/s. Dost Steels Limited, will be held on Tuesday, October 27, 2016 at 09:30 a.m. at Ramada Plaza Karachi, Star Avenue, Terminal 1, near Star Gate, Karachi. to transact the following business:-

Ordinary Business:

1. To confirm the minutes of the last Extraordinary General Meeting held on June 8, 2016.
2. To elect Directors of the Company for a three years term. The Board of Directors via a circular resolution dated September 22, 2016, fixed the number of Directors at nine (9) from seven (7). The term of the office of the following seven (7) Directors will expire on October 28, 2016.

Mr. Jamal Iftakhar
Mr. Zahid Iftakhar
Mr. Faisal Zahid
Mr. Bilal Jamal
Mr. Saad Zahid
Mr. Mustafa Jamal
Mr. Afzal Shazad


Other Business:

6. To transact any other business with the permission of the Chair.

Karachi

Dated: October 6, 2016

By order of the Board


Zia ur Rahim Khan
Company Secretary



NOTES:

1. Closure of Share Transfer Books:

The Shares Transfer Books of the Company will remain close from 21-10-2016 to 27-10-2016 (both days inclusive). Transfers received at our registrar office THK Associates (Pvt.) Limited, 2nd Floor, State Life Building No. 3, Dr. Ziauddin Ahmed Road, Karachi, by the close of business on 20-10-2016 will be treated in time.

2. Proxy Form:

A member entitled to attend and vote at the meeting may appoint another member as his / her proxy who shall have such rights as respects attending, speaking and voting at the meeting as are available to a member.

3. Attendance and Verification:

Procedure including the guidelines as laid down in Circular No. I- Reference No. 3(5-A) Misc/ARO/LES/96 dated January 26, 2000 issued by Securities & Exchange Commission of Pakistan:

- a) Members, proxies or nominees shall authenticate their identity by showing their original national identity card or original passport and bring their folio numbers at the time of attending the meeting.
- b) In the case of corporate entity, Board of Directors' resolution/power of attorney and attested copy of the CNIC or passport of the nominee shall also be produced (unless provided earlier) at the time of meeting.
- c) In order to be effective, the proxy forms must be received at the office of our registrar not later than 48 hours before the meeting, duly signed and stamped and witnessed by two persons with their names, address, NIC numbers and signatures.
- d) In the case of individuals, attested copies of CNIC or passport of the beneficial owners and the proxy shall be furnished with the proxy form.
- e) In the case of proxy by a corporate entity, Board of Directors resolution/power of attorney and attested copy of the CNIC or passport of the proxy shall be submitted alongwith proxy form.

4. Change in the Addresses:

Members are requested to submit copies of their CNICs and promptly notify any change in address by writing to the office of the registrar.



IMPORTANT:

Election of Directors:

The number of Directors to be elected at the Annual General Meeting has been fixed by the Board of Directors, at nine (9) via a circular resolution dated September 22, 2016.

Any person who seeks to contest election for directorship of the Company shall file with the following documents to Company at its registered office:

- i. A notice of his/her intention to offer himself for election 14 days before the date of the above said Annual General Meeting, in terms of Section 178(3) of the Companies Ordinance 1984;
- ii. Form 28 (consent to act as director) prescribed under the Companies Ordinance 1984;
- iii. He / she should also confirm that:
 - a. He / she is not ineligible to become a Director of the Company under any applicable Laws and Regulations (including the Regulations of Pakistan Stock Exchanges and Code of Corporate Governance).
 - b. Neither he / she nor his / her spouse is engaged in the business of brokerage or is a sponsor, director or officer of a corporate brokerage house.
 - c. He / she is not serving as a director in more than seven listed companies, including this Company. Provided that this limit shall not include the directorships in the listed subsidiaries of a listed holding company.
 - d. He / she is a registered taxpayer (except where he / she is a non-resident) and he / she has not defaulted in payment of any loan to a banking company, a development financial institution, or an non-banking financial institution or, being a member of a Stock Exchange, has been declared as a defaulter by that stock exchange.
- iv. Attested copy of valid CNIC and NTN.

