



# CAPITAL ASSETS LEASING CORPORATION LIMITED

Ref: CAL/EOGM/PSX/2017/4459

02 June 2017

**The Secretary**  
**Pakistan Stock Exchange Limited.**  
Stock Exchange Building,  
Stock Exchange Road,  
Karachi.

Dear Sir,

## NOTICE OF 9<sup>TH</sup> EXTRA ORDINARY GENERAL MEETING

Enclosed please find a copy of the Notice of the 9<sup>th</sup> Extra Ordinary General Meeting to be held on Saturday June 24, 2017 at 11:30 am at the Head Office of Capital Assets Leasing Corporation Limited situated at 14<sup>th</sup> Floor , Chapal Plaza Hasrat Mohani Road , Karachi for circulation amongst your members.

Sincerely yours,

  
**Syed Sajid Nasim**  
**Company Secretary**



Encl: As above

**Head Office:**  
14th Floor, Chapal Plaza,  
Hasrat Mohani Road,  
Karachi - 74000.  
Tel : +92 (21) 3243. 1181-8  
Fax : +92 (21) 3246. 5703  
: +92 (21) 3246. 5718

**NOTICE OF 9<sup>TH</sup> EXTRA ORDINARY GENERAL MEETING**

Notice is hereby given that the 9<sup>th</sup> Extra Ordinary General Meeting of Capital Assets Leasing Corporation Limited (the "Company") will be held on Saturday 24 June 2017 at 11:30 a.m. at the registered office of the Company, situated at 14<sup>th</sup> Floor, Chapal Plaza, Hasrat Mohani Road, Karachi, to transact the following business:

1. To confirm and approve the minutes of 24<sup>th</sup> Annual General Meeting of the shareholders held on Friday, 28<sup>th</sup> October 2016.
2. To elect new Board of Directors of the Company in accordance with the provisions of Section 178 of the Companies Ordinance, 1984 for the period of three years commencing from July 1<sup>st</sup>, 2017 in place of the retiring directors. As decided by the Board of Directors, the number of Directors on the Board would be (09) Nine.

The names of the retiring Directors are as under:

Mr. Saad Saeed Faruqui	Mr. Asad Nasir
Mr. Shahrukh Saeed Faruqui	Mr. Brig (R) Yasub Ali Dogar
Mr. Faisal Ismail	Mr. Faizan Haider Khan
Mr. Haider Ali Hilaly	

Each of the retiring Directors shall be eligible to offer themselves for reappointment.

3. To transact any other business with permission of the Chair.

Karachi: June 02, 2017

**By the Order of the Board  
Syed Sajid Nasim  
Company Secretary**

**Notes:**

1. The share transfer book of the Company will remain closed from June 18, 2017 to June 24, 2017 (both days inclusive).
2. Any member who seeks to contest election of the office of Directors including the retiring directors shall file with the Company at its Registered Office situated at 14<sup>th</sup> Floor, Chapal Plaza, Hasrat Mohani Road, Karachi, a notice of his/her intention to offer himself/herself for election along with a consent to act as director of the Company not later than 14 days before the date of the Extraordinary General Meeting. The consent should accompany the relevant declarations as required under the Code of Corporate Governance. A detailed profile along with his/her office address as required under SECP's SRO 25(1) 2012 dated January 16, 2012.
3. Any member of the Company entitled to attend and vote at the Extraordinary General Meeting may appoint another member as his / her proxy to attend and vote instead of him / her. Proxies must be received at the Registered Office of the Company, 14<sup>th</sup> Floor, Chapal Plaza, Hasrat Mohani Road, Karachi not later than 48 hours before the time of holding the meeting..
4. Shareholders who have deposited their shares into Central Depository Company of Pakistan Limited must bring their original Computerized National Identity Card (CNIC) or Original Passport at the time of attending the meeting. If proxies are granted by such shareholders the same must be accompanied with attested copies of the CNIC or the Passport of the beneficial owners. Additionally, (i) The proxy form shall be witnessed by two persons whose names, addresses and CNIC numbers shall be mentioned on the form; (ii) Attested copies of CNIC or the passport of the proxy shall be furnished with the proxy form; and (iii) The proxy shall produce his/her original CNIC or original passport at the time of the Meeting.
5. In case of a corporate entity, the Board of Directors' resolution/power of attorney with specimen signatures of the nominee shall be produced (unless it has been provided earlier) at the time of the Meeting. If proxies are granted by such corporate shareholders the same must be accompanied with the Board of Directors' resolution/power of attorney with specimen signatures.
6. Members who have not yet submitted photocopy of their CNIC are requested to send the same to the share Registrar of the Company Technology Trade (Private) Limited, Dagia House, 241-C, Block 2, P.E.C.H.S., Off Shahrah-e-Quaideen, Karachi at the earliest
7. Shareholders are requested to immediately notify the Company of change in their addresses, if any.
8. Proxy form is attached with this notice