



CAPITAL ASSETS LEASING CORPORATION LIMITED

Ref: CALCORP/EOGM/KSE/2014/3959

06 June 2014

The Secretary
Karachi Stock Exchange (Guarantee) Ltd.
Stock Exchange Building,
Stock Exchange Road,
Karachi.

Dear Sir,

Notice of 8th Extra Ordinary General Meeting

Enclosed please find a copy of the Notice of the 8th Extra Ordinary General Meeting to be held on Saturday June 28, 2014 at 11:30 am at the Head Office of Capital Assets Leasing Corporation Limited situated at 14th Floor , Chapal Plaza Hasrat Mohani Road , Karachi for circulation amongst your members.

Sincerely yours,

Moiz Ali
Company Secretary



Encl: As above

Head Office :
14th Floor, Chapal Plaza,
Hasrat Mohani Road,
Karachi-74000.
Tel : +92 (21) 3243. 1181-8
Fax : +92 (21) 3246. 5703
: +92 (21) 3246. 5718

Lahore Office :
Suite # 2, 2nd Floor, Gulberg Heights
Off Sherpao Bridge, Gulberg II,
Lahore - 54660.
Tel : +92 (42) 3578. 7471-3
Fax : +92 (42) 3575. 8920

NOTICE OF 8TH EXTRA ORDINARY GENERAL MEETING

Notice is hereby given that the 8th Extra Ordinary General Meeting of Capital Assets Leasing Corporation Limited (the "Company") will be held on Saturday 28 June 2014 at 11:30 a.m. at the registered office of the Company, situated at 14th Floor, Chapal Plaza, Hasrat Mohani Road, Karachi, to transact the following business:

1. To confirm and approve the minutes of 21st Annual General Meeting of the shareholders held on Saturday 26, October 2013.
2. To elect new Board of Directors of the Company in accordance with the provisions of Section 178 of the Companies Ordinance, 1984 for the period of three years commencing from July 1st, 2014 in place of the retiring directors. As decided by the Board of Directors, the number of Directors on the Board would be (07) Seven.

The names of the retiring Directors are as under:

Mr. Saad Saeed Faruqui	Mr. Muhammad Sajid
Syed Hasan Akbar Kazmi	Syed Sajid Nasim
Mr. Mustafa Jafar	Mr. Shahrukh Saeed Faruqui
Mr. Mirza Muhammad Aamir	

Each of the retiring Directors shall be eligible to offer themselves for reappointment.

3. To transact any other business with permission of the Chair.

Karachi: June 06, 2014

**By the Order of the Board
Moiz Ali
Company Secretary**

Notes:

1. The share transfer book of the Company will remain closed from June 21, 2014 to June 28, 2014 (both days inclusive).
2. Any member who seeks to contest election of the office of Directors including the retiring directors shall file with the Company at its Registered Office situated at 14th Floor, Chapal Plaza, Hasrat Mohani Road, Karachi, a notice of his/her intention to offer himself/herself for election along with a consent to act as director of the Company not later than 14 days before the date of the Extraordinary General Meeting. The consent should accompany the relevant declarations as required under the Code of Corporate Governance. A detailed profile along with his/her office address as required under SECP's SRO 25(1) 2012 dated January 16, 2012.
3. Any member of the Company entitled to attend and vote at the Extraordinary General Meeting may appoint another member as his / her proxy to attend and vote instead of him / her. Proxies must be received at the Registered Office of the Company, 14th Floor, Chapal Plaza, Hasrat Mohani Road, Karachi not later than 48 hours before the time of holding the meeting..
4. Shareholders who have deposited their shares into Central Depository Company of Pakistan Limited must bring their original Computerized National Identity Card (CNIC) or Original Passport at the time of attending the meeting. If proxies are granted by such shareholders the same must be accompanied with attested copies of the CNIC or the Passport of the beneficial owners. Additionally, (i) The proxy form shall be witnessed by two persons whose names, addresses and CNIC numbers shall be mentioned on the form; (ii) Attested copies of CNIC or the passport of the proxy shall be furnished with the proxy form; and (iii) The proxy shall produce his/her original CNIC or original passport at the time of the Meeting.
5. In case of a corporate entity, the Board of Directors' resolution/power of attorney with specimen signatures of the nominee shall be produced (unless it has been provided earlier) at the time of the Meeting. If proxies are granted by such corporate shareholders the same must be accompanied with the Board of Directors' resolution/power of attorney with specimen signatures.
6. Members who have not yet submitted photocopy of their CNIC are requested to send the same to the share Registrar of the Company Technology Trade (Private) Limited, Dagia House, 241-C, Block 2, P.E.C.H.S., Off Shahrah-e-Quaideen, Karachi at the earliest
7. Shareholders are requested to immediately notify the Company of change in their addresses, if any.
8. Proxy form is attached with this notice