

28 February 2023

The General Manager  
Pakistan Stock Exchange Limited  
Stock Exchange Building  
Stock Exchange Road  
Karachi.

Dear Sir,

**BALLOT PAPER**

We enclose a copy of the Ballot Paper to be published in the newspapers as per Regulation 4 of the Companies (Postal Ballot) Regulations, 2018 for your information and record.

Kindly acknowledge.

Yours faithfully,  
**For COLGATE-PALMOLIVE (PAKISTAN) LIMITED**

  
**(MANSOOR AHMED)**  
Company Secretary

Encl.: As above





## COLGATE-PALMOLIVE (PAKISTAN) LTD.

Registered Office: Lakson Square, Building No. 2, Sarwar Shaheed Road, Karachi- 74200, Pakistan

Ph: +92 21 3840 0000 Fax No. +92 21 35684712

Email: [mansoor@lakson.com.pk](mailto:mansoor@lakson.com.pk),

website: <https://colgate.com.pk/>

Ballot Paper for Voting Through Post  
(in person and virtual meeting to be held at 04:00 pm on Friday, March 10, 2023)

Designated email address of the Chairman at which the duly filled in ballot paper may be sent: [chairman@colpal.com.pk](mailto:chairman@colpal.com.pk)

Name of shareholder/joint shareholders	
Registered Address	
Number of shares held (on March 03, 2023) and folio number	
CNIC No./Passport No (in case of foreigner) (copy to be attached)	
Additional Information and enclosures (In case of representative of body corporate, corporation and Federal Government)	

I/we hereby exercise my/our vote in respect of the below resolution through postal ballot by conveying my/our assent or dissent to the following resolution by placing tick (✓) mark in the appropriate box below:

Name and Description of Resolution	I/We assent to the Resolution (FOR)	I/We dissent to the Resolution (AGAINST)
"RESOLVED that the authorized capital of the Company be and is hereby increased to Rs.2,500,000,000 by creation of 125,000,000 new ordinary shares of Rs.10/- each and that Clause V of the Memorandum of Association and Article 3 of the Articles of Association of the Company be and are hereby amended accordingly."		

Signature of shareholder(s)

Place:

Date:

### NOTES/PROCEDURE FOR SUBMISSION OF BALLOT PAPER:

- Duly filled and signed original postal ballot should be sent to the Chairman Mr. Iqbal Ali Lakhani, COLGATE-PALMOLIVE (PAKISTAN) LIMITED at Lakson Square, Building No. 2, Sarwar Shaheed Road, Karachi-74200, or a scanned copy of the original postal ballot to be emailed at: [chairman@colpal.com.pk](mailto:chairman@colpal.com.pk)
- Copy of CNIC/Passport (in case of foreigner) should be enclosed with the postal ballot form.
- Postal ballot forms should reach chairman of the meeting on or before March 9<sup>th</sup>, 2023 during working hours. Any postal ballot received after this date, will not be considered for voting.
- Signature on postal ballot should match the signature on CNIC/Passport (in case of foreigner).
- Incomplete, unsigned, incorrect, defaced, torn, mutilated, over written ballot papers will be rejected.
- In case of representative of body corporate and corporation, postal ballot must be accompanied with copy of CNIC of authorized person, along with a duly attested copy of Board Resolution, Power of Attorney, or Authorization Letter in accordance with Section(s) 138 or 139 of the Companies Act, 2017, as applicable, unless these have already been submitted alongwith the Proxy Form. In case of foreign body corporate etc. all documents must be attested from the Counsel General of Pakistan having jurisdiction over the member.
- Ballot paper has also been placed on the website of the Company <https://colgate.com.pk/>. Members may download the ballot paper from the website or use original/photocopy published in newspapers.