



CLOVER PAKISTAN LIMITED

The General Manager
Pakistan Stock Exchange Limited
Stock Exchange Building
Stock Exchange Road
Karachi

8th January 2018

Dear Sirs,

Re: NOTICE OF EXTRAORDINARY GENERAL MEETING

As required by Rule 5.6.4(b) of the Pakistan Stock Exchange Rules, we enclose a Notice of Extraordinary General Meeting of the Company to be held on Tuesday, 30th January 2018, to transact the business mentioned therein, which shall be published on 9th January 2018.

Yours truly,

Zeeshan Ul Haq
Company Secretary

Enclosed as above.

Copy to:

The Securities and Exchange Commission of Pakistan
FAMCO Associates (Private) Limited



CLOVER PAKISTAN LIMITED

NOTICE OF EXTRAORDINARY GENERAL MEETING

Notice is hereby given that an Extraordinary General Meeting of the Company will be held on Tuesday, 30th January 2018, at 10:00 a.m. at ICAP Auditorium, Chartered Accountants Avenue, Clifton Karachi, to transact the following business:

ORDINARY BUSINESS


1. To confirm the minutes of the 31st Annual General Meeting of the Company held on 20th October 2017.
2. To elect seven (07) directors of the Company, as fixed by the Board of Directors pursuant to Section 159 of the Companies Act, 2017, for a term of three years.

The retiring directors are:

- (i) Mr. Nadeem Ahmed Butt
- (ii) Mr. Khawar Jamil Butt
- (iii) Mrs. Nazia Malik
- (iv) Ms. Ifrah Butt
- (v) Mr. Aqeel Ahmed Khan
- (vi) Mr. Zeeshan Ul Haq
- (vii) Mr. Khurram Ahmed

3. To transact any other business with the permission of the Chair.

By Order of the Board


Zeeshan Ul Haq
Company Secretary

9th January 2018
Karachi

NOTES:

1. The Share Transfer Books of the Company will remain closed from 24th January 2018 to 30th January 2018 (both days inclusive).
2. Only those persons whose names appear in the register of members of the Company as at 23rd January 2018 are entitled to attend, participate in, and vote at the Meeting.
3. A member entitled to attend and vote may appoint another member as proxy to attend and vote on his / her behalf. Proxies must be received at the registered office of the Company not less than 48 hours before the time for holding the Meeting. A form of proxy has been uploaded on the Company's website www.clover.com.pk.

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CLOVER PAKISTAN LIMITED

4. Any person who seeks to contest the election of directors shall file with the Company at its registered office not later than fourteen days his / her intention to offer himself / herself for the election of the directors in terms of Section 159(3) of the Companies Act, 2017 along with (a) consent to act as director in Form 28, duly completed and signed by the candidate; (b) a detailed profile along with office address for placement on the Company's website seven days prior to the date of election in terms of SRO 25(1) 2012 of 16th January 2012; and (c) declarations in respect of being compliant with the requirements of the Listed Companies (Code of Corporate Governance) Regulations, 2017, and the eligibility criteria as set out in the Companies Act 2017.
5. Members are requested to immediately notify the Company's Share Registrar, Messrs FAMCO Associates (Private) Limited, 8-F, Next to Hotel Faran, Nursery, Block-6, P.E.C.H.S., Shakra-e-Faisal, Karachi of any change in their registered address.
6. CDC account holders are required to comply with the following guidelines as laid down by the Securities and Exchange Commission of Pakistan:
 - A. For Attending the Meeting**
 - (i) In case of individuals, the account holder or sub-account holder and their registration details are uploaded as per CDC regulations, shall authenticate his / her identity by showing his / her original Computerized National Identity Card (CNIC) or original passport at the time of attending the meeting; and
 - (ii) In case of corporate entities, the board of directors' resolution / power of attorney with specimen signature of the nominee shall be produced at the time of the meeting.
 - B. For Appointing Proxies**
 - (i) In case of individuals, the account holder or sub-account holder and their registration details are uploaded as per the CDC regulations, shall submit the proxy form as per the above requirement;
 - (ii) The proxy form shall be witnessed by two persons whose names, addresses, and CNIC numbers shall be mentioned on the form;
 - (iii) Attested copies of CNIC or the passport of beneficial owners and the proxy shall be furnished with the proxy form;
 - (iv) The proxy shall produce his / her original CNIC or original passport at the time of the meeting; and
 - (v) In case of corporate entities, the board of directors' resolution / power of attorney with specimen signature of the person nominated to represent and vote on behalf of the corporate entity shall be submitted along with the proxy form to the Company.

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