



# BESTWAY CEMENT LIMITED

Bestway Building,  
19-A, College Road, F-7 Markaz,  
Islamabad, 44000 Pakistan.  
Tel: +92 51 2654856  
Fax: +92 51 2654865  
www.bestway.com.pk

## Notice of 21<sup>st</sup> Annual General Meeting

Notice is hereby given that the 21<sup>st</sup> Annual General Meeting of Bestway Cement Limited (the Company) will be held on September 23, 2014 at 11:00 a.m. at Bestway Building, 19-A, College Road, F-7 Markaz, Islamabad to transact the following business:

### ORDINARY BUSINESS

1. To confirm the minutes of the 20th Annual General Meeting held on November 30, 2013.
2. To receive, consider and adopt the audited accounts for the year ended June 30, 2014 together with the Directors' and Auditors' Reports thereon and Statement of Compliance with the Code of Corporate Governance.
3. To approve and declare final cash dividend of 25 % in addition to 45 % interim dividends already paid, as recommended by the Board of Directors.
4. To appoint auditors of the Company and fix their remuneration for the year 2014-15. The present auditors M/s KPMG Taseer Hadi & Co. Chartered Accountants retire and being eligible, offer themselves for reappointment.
5. Any other business with the permission of the chair.

September 3, 2014  
Islamabad

By Order of the Board

Kaleem Ashraf  
Company Secretary

## BUILDING ON STRENGTH

**Marketing Head Office:** 293 - A, Main Peshawar Road, Near Traffic Police Office, Rawalpindi Cantt, Punjab, Pakistan. Tel: +92 51 5513110  
Tel: +92 51 5125128-30, Fax: +92 51 5513109, E-mail: gmmkt@bestway.com.pk

**BCL Hattar:** Suraj Gali Road, Village Shadi, Hattar, Distt, Haripur, K.P.K, Pakistan. Tel: +92 995 639261-63, Fax: +92 995 639265  
E-mail: gmworks1@bestway.com.pk

**BCL Chakwal:** 22 K.M. Kalar Kahar-Choa Saiden Shah Road, Village Tatral, Tehsil Choa Saiden Shah, District Chakwal, Punjab, Pakistan  
Tel: +92 543 584560-62, Fax: +92 543 584274, E-mail: gmworks3@bestway.com.pk

**BCL Farooqia:** 12 K.M. Taxila-Haripur Road, Farooqia, Teh. & Distt. Haripur, K.P.K, Pakistan. Tel: +92 995 639501-03, Fax: +92 995 639505,  
E-mail: gmworks2@bestway.com.pk



### **NOTES**

The Share Transfer Books of the Company will be closed from September 16, 2014 to September 23, 2014 (both days inclusive). No transfer will be accepted for registration during this period. Transfers received in order at the office of the Share Registrar M/s Technology Trade (Private) Limited, Dagia House, 241-C, Block – 2, P.E.C.H.S., Off. Shahrah-e-Qaideen, Karachi at the close of business on September 15, 2014 will be treated in time for entitlement to attend Annual General Meeting and receive the final dividend.

1. A member entitled to attend, speak and vote at the Annual General Meeting may appoint a proxy to attend and vote in place of the member. The Proxy Form, duly completed and signed, must be received at the Registered Office of the Company, 19-A, College Road, F-7 Markaz, Islamabad not less than 48 hours before the time of holding the meeting.
2. No person shall act as proxy unless he/she is a member of the Company, except that a corporation may appoint a person who is not a member.
3. If a member appoints more than one proxy and more than one instrument of proxy is deposited by a member with the Company, all such instruments shall be rendered invalid.

#### **For CDC Account Holders/Corporate Entities:**

In addition to the above the following requirements have to be met:

4. The proxy form shall be witnessed by two persons whose names, addresses and CNIC number shall be mentioned on the form.
5. Attested copies of CNIC or the passport of the beneficial owners and the proxy shall be furnished with the proxy form.
6. The proxy shall produce his original CNIC or original passport at the time of meeting.
7. In case of corporate entity, the Board of Directors resolution/power of attorney with specimen signature shall be submitted (unless it has been provided earlier) along with proxy form to the Company.
8. Shareholders are informed that Govt. has prescribed 15% withholding tax on dividend payment to non filers while filers of income tax returns will be liable to withholding tax @10%. Shareholders are advised to provide their NTN to Shares Registrars of the Company for availing the benefit of withholding tax rate applicable to fillers.
9. Members are also requested to provide copies of their valid CNIC's, mandatory for dispatch of dividend warrants and also promptly notify any changes in their addresses.