



## NOTICE OF MEETING OF BOARD OF DIRECTORS

Notice is hereby given that meeting of the Board of Directors of Biafo Industries Limited will be held on Friday September 23, 2016 at 11.00 AM at 1<sup>st</sup> Floor, Biafo House, Plot No. 23, St No. 38-40, I&T Centre, G-10/4, Islamabad to transact the following business:-

1. To confirm the minutes of the meeting of Board of Directors held on July 21, 2016.
2. To consider and approve the Directors' Report for the year ended June 30, 2016.
3. To consider and approve the Auditors' Report for the year ended June 30, 2016.
4. To consider and approve the Accounts for the year ended June 30, 2016.
5. To fix the number of Directors for the election of Directors.
6. To fix the date of 28<sup>th</sup> Annual General Meeting of the Company and approve the notice for holding of the 28<sup>th</sup> Annual General Meeting.
7. Any other business with the permission of the Chair.

**CLOSED PERIOD:** As required under Clause 5.19.15 of the Code of Corporate Governance contained in the Rule Book of the Exchange, the Closed Period is declared from September 16, 2016 to September 23, 2016.

For and on behalf of the Board

for 

**Khawaja Shaiq Tanveer**  
Company Secretary



September 15, 2016