

NOTICE OF EXTRA ORDINARY GENERAL MEETING

Notice is hereby given that the Extra Ordinary General Meeting of the shareholders of the Company M/S Asia Insurance Company Limited will be held on Tuesday, January 9, 2018 at 11:am at Asia House, 19 C/D, Block L, Gulberg III, Lahore, to transact the following business:-

1. To confirm the minutes of the last general meeting of the company.
2. To elect seven (7) Directors as fixed by the Board of Directors under Section 159(1) of the Companies Act, 2017 (**the "Act"**) for the period of three (3) years commencing January 10, 2018. The following retiring Directors shall be eligible to offer themselves for re-election:
 1. **Mr. Khalid Rashid**
 2. **Mr. Ihtsham ul Haq Qureshi**
 3. **Mr. Khwaja Suhail Iftikhar**
 4. **Mrs. Nosheen Ihtsham**
 5. **Mr. Hassan Ahmad Khan**
 6. **Mr. Aisam ul Haq Qureshi**
 7. **Mr. Zain ul Haq Qureshi**
3. Any other ordinary business with the approval of the Chair.

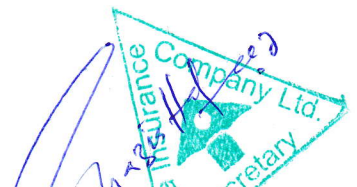
BY ORDER OF THE BOARD

Lahore
Date: December 18, 2017

SHAZIA HAFEEZ
Company Secretary

Notes:-

1. The Share Transfer Books of the company will remain closed from January 1, 2018 to January 09, 2018 (both days inclusive). No transfers will be accepted for registration during this period. Transfers received in order by our Share Registrar, M/s Corplink (Pvt.) Limited, Wings Arcade, 1-K, Model Town, Lahore at the close of the business on December 31, 2017 will be considered in time to attend and vote at the meeting.
2. Any person who seeks to contest the election of directors shall, whether he is retiring or otherwise, file with the company the following documents at Company's Registered Office not later than fourteen (14) days before the date of the meeting:
 - I. Notice of his/her intention to offer himself/herself for the election of Director in terms of Section 159(3) of the Act.
 - II. Consent to act as Director (Form 28) under Section 167(1) of the Act along with declaration required under Code of Corporate Governance.
 - III. A detailed profile along with his/her office address as required under SRO 634(1) 2014 dated July 10, 2014 of the Securities and Exchange Commission of Pakistan.





asiaINSURANCE

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company Ltd.

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UAN: 0311-111-2742 E-mail: info@asiainsurance.com.pk www.asiainsurance.com.pk

3. A Member entitled to attend and vote at the meeting may appoint another Member as his/her proxy to attend the meeting and vote for him/her. Instruments appointing proxies, in order to be effective, must reach the Registered Office of the Company not less than 48 hours before the meeting, duly signed / notarized certified copy, as the case may be.
4. Shareholders are required to immediately notify the company of any change to their postal addresses.
5. CDC Account Holders are required to follow guidelines provided in Circular 1, dated January 26, 2000 (issued by the Securities and Exchange Commission of Pakistan):

Attending the Meeting

- i. In case of individuals, the account holder or sub-account holder and / or the person whose securities are in group account and their registration details are uploaded as per the CDC Regulations, shall authenticate their identity by showing their original CNIC or original passport at the time of attending the meeting.
- ii. In case of corporate entities, the Board of Directors' resolution / power of attorney with specimen signature of the nominee (along with CNIC) shall be produced at the time of the meeting.

Appointing Proxies

- i. In case of individual, the account holder or sub-account holder and/or the person whose securities are in group account and their registration details are uploaded as per the CDC Regulations, shall submit the proxy form as provided above.
 - ii. The proxy form shall be witnessed by the two persons whose names, addresses and CNIC numbers shall be mentioned on the form.
 - iii. Attested copies of CNIC or the passport of the beneficial owners and the proxy shall be furnished with the proxy form.
 - iv. The proxy shall produce his original CNIC or original passport at the time of the meeting.
 - v. In case of corporate entity, the Board of Directors resolution/power of attorney with specimen signature (and attested copy of CNIC of nominee) shall be submitted along with proxy form to the company.
6. Members who have not yet submitted photocopy of their valid CNIC to the Company are once again reminded to send the same at the earliest to M/s Corplink (Pvt.) Limited, Wings Arcade, 1-K, Model Town, Lahore. Corporate entities are requested to provide their National Tax Number.
 7. The members holding in aggregate 10% or more shareholding residing in the city, can also avail video conference facility under the provisions of section 134 (1) (b) of the Act to participate in the meeting. The consent of such members must reach at the registered office of the Company at least 10 days before the meeting.