



## NOTICE OF THE ANNUAL GENERAL MEETING OF AL SHAHEER CORPORATION LIMITED

Notice is hereby given that the 6<sup>th</sup> Annual General Meeting of AlShaheer Corporation Limited ("Company") will be held on Friday, November 27, 2020, at 09:00 a.m through video-link facility to transact the following business;

### Ordinary Business

1. To confirm the minutes of last Extra Ordinary General Meeting held on December 21, 2019.
2. To receive, consider and adopt the Stand-alone and Consolidated Audited Financial Statements of the Company for the financial year ended June 30, 2020 together with the Directors' and Auditors' Report thereon.
3. To appoint auditors for the ensuing year ending June 30, 2021 and fix their remuneration. Ernst & Young Ford Rhodes Sidat Hyder, Chartered Accountants, retire and being eligible have offered themselves for re-appointment.

**Sd.**  
Company Secretary  
**November 05, 2020**

### Notes:

1. The individual Members who have not yet submitted photocopy of their valid Computerized National Identity Card (CNIC) to the Company/ Share Registrar, are once again reminded to send the same at the earliest directly to Company's Share Registrar, CDC Share Registrar Services Limited, CDC House, 99-B, Block B, S.M.C.H.S., Main Shakra-e-Faisal, Karachi – 74400.

The Corporate Entities are requested to provide their National Tax Number (NTN). Please give Folio Number with the copy of CNIC/ NTN details. Reference is also made to the Securities and Exchange Commission of Pakistan (SECP) Notifications SRO 779(I) dated August 18, 2011, and SRO 831 (I) 2012 dated July 05, 2012, which mandates that the dividend warrants should bear CNIC number of the registered member or the authorized person, except in case of minor(s) and corporate members.

2. Share Transfer Books will be closed from November 25, 2020 to November 27, 2020 (both days inclusive) when no transfer of shares will be accepted for registration. Transfers in good order, received at the office of Company's Share Registrar Central Depository Company of Pakistan Limited,

CDC House, 99-B, Block B, S.M.C.H.S., Main Shahra-e-Faisal, Karachi – 74400 by the close of the Business on November 27, 2020 will be considered for entitlement.

3. In light of the COVID-19 situation, the Securities and Exchange Commission of Pakistan (“SECP”), in term of its Circular No. 5 dated March 17, 2020 and Circular No. 25 dated August 31, 2020, has advised companies to modify their usual planning for general meetings for the safety and wellbeing of shareholders and the public at large with minimal physical interaction. Hence, the proceedings of the meeting will be carried out through video-link facility. In this regard, special arrangements have been made for the AGM which are as under:

- a. AGM will be held through Zoom application – a video link facility.
- b. The notice will also be uploaded on the website of the Company.
- c. Shareholders interested in attending the AGM through Zoom will be requested to get themselves registered with the Company Secretary’s office at least 48 hours before the time of AGM at [cs@ascfoods.com](mailto:cs@ascfoods.com) by providing following details:

Folio/CDC A/c No.	Company	Name of Shareholder	CNIC Number	Cell Number	Email Address
	Al Shaheer Corporation Limited				

Login facility will be opened thirty minutes before the meeting time to enable the participants to join the meeting after identification process. Shareholders will be able to login and participate in the AGM proceedings their devices after completing all the formalities required for their identification and verification of the shareholders.

- d. Shareholders may send their comments and suggestions relating to the agenda items of the AGM to the Company Secretary’s office at least two (2) working days before the AGM at the given email address [cs@ascfoods.com](mailto:cs@ascfoods.com). Shareholders are requested to mention their full name, CNIC # and Folio/CDC Account # for this purpose.
  - e. Shareholders are encouraged to participate in the AGM to consolidate their attendance and participation through proxies.
4. A member of the Company entitled to attend and vote may appoint any other member as his/her proxy to attend and vote on his/her behalf. PROXIES MUST BE RECEIVED AT THE HEADOFFICE OF THE COMPANY NOT LESS THAN 48 HOURS BEFORE MEETING
  5. Duly completed instrument of proxy, and the other authority under which it is signed, or a notarially certified copy thereof, must be lodged with the Company Secretary at the Company’s Registered Office (Suite # G/5/5, 3rd Floor, Mansoor Tower, Shahrah e Roomi, Block 8, Clifton) at least 48 hours before the time of the meeting.
  6. Any change of address of Members should be immediately notified to the Company’s Share Registrars, Central Depository Company of Pakistan Limited, CDC House, 99-B, Block B, S.M.C.H.S., Main Shahra-e-Faisal, Karachi – 74400.  
CDC Account Holders will further have to follow the under-mentioned guidelines as laid down by the Securities and Exchange Commission of Pakistan:

**A. For Attending the Meeting:**

- i) In case of individuals, the account holder or sub-account holder and / or the person whose securities are in group account and their registration details are uploaded as per the regulations, shall authenticate his/her identity by showing his/her original Computerized National Identity Card (CNIC) or original passport at the time of attending the meeting.
- ii) In case of corporate entity, the Board of Directors’ resolution/power of attorney with specimen signature of the nominee shall be produced (unless it has been provided earlier) at the time of the meeting.

**B. For Appointing Proxies:**

- i) In case of individuals, the account holder or sub-account holder and/or the person whose securities are in group account and their registration details are uploaded as per the Regulations, shall submit the proxy form accordingly.
- ii) The proxy form shall be witnessed by two person whose names, addresses and CNIC number shall be mentioned on the form.
- iii) Attested copies of CNIC or the passport of the beneficial owners and the proxy shall be furnished with the proxy form.
- iv) The proxy shall produce his/her original CNIC or original passport at the time of meeting.
- v) In case of corporate entity, the Board of Directors resolution/ power of attorney with specimen signature of the person nominated to represent and vote on behalf of the corporate entity, shall be submitted along with proxy form to the Company.

**FORM OF PROXY  
ANNUAL GENERAL MEETING**

I / We \_\_\_\_\_ of \_\_\_\_\_  
in the district of \_\_\_\_\_ being a member of "AL SHAHEER CORPORATION LIMITED" and holder of \_\_\_\_\_  
ordinary shares as per Registration Folio No./CDC Participant I.D. No./Sub-Account  
No. \_\_\_\_\_ CNIC No./ Passport No. \_\_\_\_\_ entitled to  
vote, hereby appoint Mr./Mrs./Miss \_\_\_\_\_ of (full address) \_\_\_\_\_  
(being member of the Company)  
as my/our proxy to attend, act and vote for me/us and on behalf at the Annual General Meeting of the Company  
to be held on 27th day of November, 2020 and/or at any adjournment thereof.

Dated : \_\_\_\_\_ Signature \_\_\_\_\_

Presence of:

1. \_\_\_\_\_
2. \_\_\_\_\_

**Important Note**

1. This form of proxy, duly completed and signed, must be deposited at the registered office of the company situated at Suite # G/5/5, 3rd Floor, Mansoor Tower, Block 8, Shahrah e Roomi, Clifton, Karachi.
2. This form should be signed by the Member or by his/her attorney duly authorized in writing. If the member is a Corporation, its common seal should be affixed to the instrument.
3. A member entitled to attend and vote at the meeting may appoint any other Member as his/her proxy to attend and vote on his/her behalf except that a corporation may appoint a person who is a Member.

**For CDC Account Holders/Corporate Entities**

In addition to the above, following requirements have to be met:

- i. The Proxy form shall be witnessed by two persons whose names, addresses and CNIC Numbers shall be mentioned on the form.
- ii. Attested copies of CNIC or Passport of the beneficial owners and proxy shall be furnished with the proxy form.
- iii. The proxy shall produce his/her original CNIC or original Passport at the time of the meeting.
- iv. In case of corporate entity, the Board of Directors' resolution/power of attorney with specimen signature shall be submitted along with proxy form.