



## NOTICE FOR THE THIRTEENTH ANNUAL GENERAL MEETING

Notice is hereby given that the Thirteenth Annual General Meeting of Apna Microfinance Bank Limited is scheduled to be held on Tuesday, April 5, 2016 at 12:30 p.m. at the Institute of Chartered Accountants, Chartered Accountants Avenue, Clifton, Karachi to transact the following business:

### **AGENDA**

- 1 To read and confirm the minutes of the Annual General Meeting held on March 30, 2015.
- 2 To receive, consider and adopt the Annual Audited Financial Statements for the year ended December 31, 2015 together with Directors' and Auditors' Reports thereon.
- 3 To review, consider and appoint RSM AvaisHyderLiaquatNauman, Chartered Accountants as auditors of the bank for the year ending December 31, 2016 as proposed by the Board of Directors and to fix their remuneration.
- 4 To transact any other business with the permission of the chair.

By Order of the Board  
Rafat Abbas  
Company Secretary

March 15, 2016  
Karachi

### **NOTES:**

- 1 A member of the Bank entitled to attend and vote at this meeting may appoint another member as his/her proxy to attend and vote instead of him/her. Proxies in order to be effective must receive by the Bank not less than 48 hours before the meeting.

Central Depository Company of Pakistan Limited (CDC) account holders will further have the following under mentioned guidelines as laid down by the Securities and Exchange Commission of Pakistan.

#### **For Attending Meeting:**

- i) In the case of individuals, the account holder or sub account holder and/or the person whose securities are in group account and their registration details are uploaded as per the Regulations, shall authenticate his identity by showing his original National Identity Card (CNIC) or original Passport at the time of attending the meeting.
- ii) In the case of Corporate Entity, the Board of Directors' Resolution/ Power of Attorney with specimen signature of the nominee shall be produced (unless it has been provided earlier) at the time of the meeting.

#### **For Appointing Proxies:**

- i) In the case of individuals, the account holder or sub-account holder and /or the person whose securities are in-group account and their registration details are uploaded as per the regulations, shall submit the proxy form as per the above requirement.
  - ii) Two persons whose names, addresses and CNIC numbers shall be mentioned on the form shall witness the proxy.
  - iii) Attested copies of CNIC or the passport of the beneficial owners and proxy shall be furnished with the Proxy Form.
  - iv) The proxy shall produce his/her original CNIC or original Passport at the time of the meeting.
  - v) In the case of Corporate Entity, the Board of Directors' resolution/ power of attorney with specimen signature of the nominee shall be produced (unless it has been provided earlier) along with proxy form to the Bank.
- 2 Members are requested to immediately notify the change of their address, if any.
  - 3 The Share Transfer Book of the company will remain closed from March 30, 2016 to April 5, 2016 (both days inclusive). The share transfer office is situated at Dagia House, 241-C, Block-2, P.E.C.H.S., Off. Shahrah-e-Quaideen, Karachi. (Phone No. 3439-1316 & 3439-1317). Transfer received at the registered office at the close of business on March 29, 2016 will be treated in time.