



## ARSHAD ENERGY LTD.

T: +92-42-35711990

W: www.arshadgroup.com

E: info@arshadgroup.com

A: 16th Floor, Tricon Corporate Center  
Main Jail Road, Gulberg II, Lahore - 54660, Pakistan.

### NOTICE OF EXTRA ORDINARY GENERAL MEETING

Notice is hereby given that an Extra Ordinary General Meeting of ARSHAD ENERGY LIMITED will be held at 404-405, 4<sup>th</sup> Floor, Business Centre, Mumtaz Hassan Road, Karachi- 74000 on Tuesday, February 25, 2020 at 12:00 p.m. to transact the following business:

1. To confirm the minutes of the 25th Annual General Meeting held on October 28, 2019.
2. To elect seven directors of the Company in place of following retiring Directors for a period of three years in accordance with the provisions of Section 159 of the Companies Act, 2017

- |                             |                        |
|-----------------------------|------------------------|
| 1. Mr.Nisar Ahmad Sheikh    | 2. Mr.Muhammad Arshad  |
| 3. Mr. Shahzad Ahmed Sheikh | 4. Mr.Shehryar Arshad  |
| 5. Mrs.Naureen Shahzad      | 6. Miss Resham Shahzad |
| 7. Mr.Faisal Masood Sheikh  |                        |

Under Section 159(1) of the Companies Act, 2017, the number of directors has been fixed at seven (7).

3. The retiring Directors shall be eligible to offer themselves for re-election
4. To transact any other business with the permission of the chair.

Karachi

Dated: February 03, 2020

#### NOTES:

1. The Share Transfer Books of the Company will remain closed from February 19th, 2020 to February 25th, 2020 (both days inclusive). Transfers received at M/S F.D. Registrar Services (SMC-Pvt) Ltd., 1705, 17th Floor, Saima Trade Tower-A, I.I.Chundrigar Road Karachi-74000 at the close of business hours on February 18th, 2020 will be treated in time.
2. A Member entitled to attend, speak and vote at the Extra Ordinary General Meeting may appoint a proxy to attend the meeting and vote on his/her behalf. A proxy must be member of the Company.
3. A member entitled to attend and vote at this general meeting is entitled to appoint another member as proxy. Proxies must be received in order to effective at the registered office of the Company not less than 48 hours before the time for the meeting.
4. Any individual Beneficial Owner of CDC, entitled to attend and vote at this meeting, must bring his/her original N.I.C. or Passport to prove his/her identity and in case of Proxy must enclose an attested copy of his/her N.I.C. or Passport. Representatives of corporate members should bring the usual documents required for such purpose.
5. Notice of candidature for the office of the directors must be received at the registered office of the Company. At least 14 days before the Extra Ordinary general meeting as per section 159(3) of the Companies Act, 2017.

By order of the Board

*Javed Abbas Naqvi*  
Javed Abbas Naqvi  
(Company Secretary)



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6. Shareholders are requested to notify the change in their addresses if any, immediately.

### E-VOTING

7. Pursuant to SECPs.R.O. No. 43(I)/2016 dated January 22, 2016, members can also exercise their right to vote through e-voting by giving their consent in writing at least 10 days before the date of meeting to the Company on the appointment by the Intermediary as a Proxy.

### 8. For Video Conference:

12. Further to SECP Circular No.10 of 2014 dated 21st May, 2014 clause 1(b) "The Company may provide video conference facility to its members for attending the general meeting at places other than the town in which general meeting is taking place after considering the geographical dispersal of its members: Provided that if members, collectively holding 10% or more shareholding residing at a geographical location, provide their consent to participate in the meeting through video conference at least 10 days prior to date of meeting the company shall arrange video conference facility in that city subject to availability of such facility in that city". The company will intimate members regarding venue of video conference facility at least 5 days before the date of general meeting along with complete information necessary to enable them to access such facility.

#### Consent form for Video Conference Facility

I/We, \_\_\_\_\_ of \_\_\_\_\_, being a member of the Ideal Spinning Mills Limited, holder of \_\_\_\_\_ Ordinary Share(s) as per Register CDC/ Folio no. \_\_\_\_\_ hereby opt for video conference facility at \_\_\_\_\_.