

**Abbott Laboratories (Pakistan) Limited**

City Office: 8<sup>th</sup> Floor Faysal House  
ST-02, Sharah-e-Faisal, Karachi-75350  
P.O. Box 7229 Karachi 74400  
Tel : (92-21) 111-Abbott (111-222-688)  
Tel : (92-21) 32799018-19  
Fax : (92-21) 32800244

**Abbott Laboratories (Pakistan) Limited**

Registered Office: Opp. Radio Pakistan  
Transmission Centre, Hyderabad Road,  
Landhi, Karachi-75120  
P.O. Box 7229, Karachi 74400  
Tel : (92-21) 35069748-49  
Fax : (92-21) 35001903

May 20<sup>th</sup>, 2020

The General Manager  
Pakistan Stock Exchange Limited  
Stock Exchange Building  
Stock Exchange Road  
Karachi

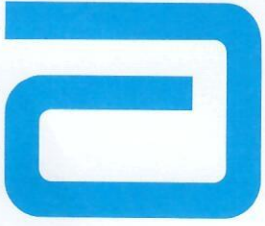
**NOTICE – ELECTION OF DIRECTORS**

Pursuant to Section 159(4) of the Companies Act 2017 the members of the Company are hereby notified that the following eight individuals have filed their notice of intention offering themselves for election as directors at the upcoming directors' elections to be held at the 71<sup>st</sup> Annual General Meeting on 28 May 2020 at 10:00 am via video-link.

1. Mr. Munir Ahmad Shaikh	5. Mr. Ehsan Ali Malik
2. Syed Anis Ahmed	6. Mr. Mohsin Ali Nathani
3. Ms. Ayla Majid	7. Mr. Muhammad Anjum Latif Rana
4. Ms. Seema Khan	8. Mr. Affan Rasheed Siddiqui

Since the number of persons who have offered themselves for election as directors exceeds the number of directors fixed by the Board, they shall contest the election and the members may avail one of the following two options to cast their respective votes:

- Members/proxies whose name, email address, CNIC/NTN number, mobile numbers and the CDC Participant ID/Folio Number are registered with the Company on or before 21<sup>st</sup> May 2020 will, after the successful verification of the details, receive a video-link via email from the Company Secretary on their registered email address to participate in the meeting. The Company's Share Registrar M/s FAMCO Associates (Pvt.) Limited will also circulate login credentials to those shareholders on their registered email addresses, allowing them to cast their vote during the AGM using the login credentials provided.
- Members who do not wish to cast their vote via the video-link, may cast their vote via postal balloting on or before 27 May 2020, by emailing the scanned copy of the original duly filled and signed Ballot Paper in the form attached to this Notice along with a copy of their CNIC/Passport to the following email address: [munirahmadshaikh1@gmail.com](mailto:munirahmadshaikh1@gmail.com) or delivering the original duly filled in and signed Ballot Paper at the following address:



Chairman of the Board, Corporate Office, 8th Floor, Faysal House, ST-02, Shahrah-e-Faisal, Karachi.

The video-link facility will remain open from the start of the meeting until the proceedings are concluded. Members will be able to participate in the AGM using smartphones, tablets/iPads and computers.

You may please inform the TRE Certificate Holders of the Exchange accordingly.

Should you have any queries or wish to share your contact details, please email them to [pk.shareholderquery@abbott.com](mailto:pk.shareholderquery@abbott.com).

Yours faithfully,  
ABBOTT LABORATORIES (PAKISTAN) LIMITED

Humayun Altaf  
Company Secretary

**Ballot Paper for Voting Through Post**  
**For virtual meeting to be held at 10.00 am on Thursday, May 28, 2020**  
**ABBOTT LABORATORIES (PAKISTAN) LIMITED**



**Corporate Office:** 8th Floor, Faysal House, ST-02, Shahrah-e-Faisal, Karachi,  
Tel: (92-21) 32799018-19, Fax: (92-21) 32800244,  
Email: pk.shareholderquery@abbott.com, website: <http://www.pk.abbott>

**Designated email address of the Chairman at which the duly filled in ballot paper may be sent:**  
munirahmadshaikh1@gmail.com

Name of shareholder/joint shareholders	
Registered Address	
Number of shares held (on May 19, 2020) and folio number	
CNIC No./Passport No (in case of foreigner) (copy to be attached)	
Additional Information and enclosures (In case of representative of body corporate, corporation and Federal Government)	

I/we hereby exercise my/our vote in respect of election of Directors through postal ballot as follows:

Agenda item No. 4: To elect seven directors, as fixed by the Board in its meeting held on March 2<sup>nd</sup>, 2020 for a term of three years commencing on May 28<sup>th</sup>, 2020.

Sr. No.	Name of Directors	No. of ordinary shares, used for voting in favor of the director	Number of votes (number of voting shares X number of directors to be elected i.e. 7)
1	Mr. Munir Ahmad Shaikh		
2	Syed Anis Ahmed		
3	Ms. Ayla Majid		
4	Ms. Seema Khan		
5	Mr. Ehsan Ali Malik		
6	Mr. Mohsin Ali Nathani		
7	Mr. Muhammad Anjum Latif Rana		
8	Mr. Affan Rasheed Siddiqui		
	<b>Total</b>		

Signature of shareholder(s)

Place:

Date:

**NOTES/PROCEDURE FOR SUBMISSION OF BALLOT PAPER:**

- Duly filled and signed original postal ballot should be sent to the Chairman Mr. Munir A. Shaikh, Abbott Laboratories (Pakistan) Limited at **Corporate Office:** 8th Floor, Faysal House, ST-02, Shahrah-e-Faisal, Karachi, or a scanned copy of the original postal ballot to be emailed at: munirahmadshaikh1@gmail.com
- Copy of CNIC/Passport (in case of foreigner) should be enclosed with the postal ballot form.
- Postal ballot forms should reach chairman of the meeting on or before May 27, 2020 during working hours. Any postal ballot received after this date, will not be considered for voting.
- Signature on postal ballot should match the signature on CNIC/Passport (in case of foreigner).
- Incomplete, unsigned, incorrect, defaced, torn, mutilated, over written ballot papers will be rejected.
- In case of representative of body corporate and corporation, postal ballot must be accompanied with copy of CNIC of authorized person, along with a duly attested copy of Board Resolution, Power of Attorney, or Authorization Letter in accordance with Section(s) 138 or 139 of the Companies Act, 2017, as applicable. In case of foreign body corporate etc. all documents must be attested from the Counsel General of Pakistan having jurisdiction over the member.
- Ballot paper has also been placed on the website of the Company <http://www.pk.abbott>. Members may download the ballot paper from the website or use original/photocopy published in newspapers.
- A member shall have such number of votes as is equal to the product of the number of voting shares held by it and the number of directors to be elected (i.e. in this case No. of Shares held multiplied by 7).
- A member may give all his votes to a single candidate or divide them between more candidates in such manner as it may choose. However, the number of votes cast must not exceed the number of votes available to the member.