

CORPORATE AFFAIRS GROUP

HOL/CAG/SW/ 2015/ 505
October 27, 2015

The General Manager,
Karachi Stock Exchange Limited
Stock Exchange Building
Stock Exchange Road,
Karachi.

The General Manager,
Lahore Stock Exchange Limited
Stock Exchange Building
19-Khayaban-e-Aiwan-e-Iqbal
Lahore.

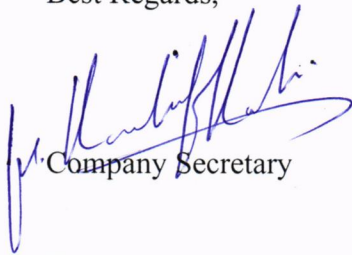
The General Manager,
Islamabad Stock Exchange Limited
ISE Towers
55-B, Jinnah Avenue
Islamabad

Dear Sir,

Notice of Book Closure of 3rd Interim Cash Dividend Warrants (D-27) for the year ending 2015

Please find enclosed herewith a copy of Book Closure Notice; we intend to publish this notice in Daily Business Recorder & Daily Nawa-e-Waqat (combined edition- Karachi, Lahore and Islamabad) in English, on October 28, 2015.

Best Regards,



Company Secretary

Encl: As above



NOTICE OF BOOK CLOSURE FOR 3RD INTERIM CASH DIVIDEND (D-27) FOR THE YEAR ENDING DECEMBER 31, 2015

The Shareholders are hereby notified that the Board of Directors of Allied Bank Limited in its meeting held on October 22, 2015 has declared 3rd Interim Cash Dividend @ Rs. 1.75 per share i.e 17.50 % for the year ending December 31, 2015. To determine the entitlement, Share Transfer Books shall remain closed from November 6, 2015 to November 12, 2015 (both days inclusive). Transfer requests received till the close of business on November 5, 2015 will be treated in time for the purpose of determining entitlement to the Transferees.

The Shareholders are requested to notify changes in their registered addresses, if any at the following address:

M/s. Technology Trade (Pvt.) Ltd,
Shares Registrar, Allied Bank Limited,
Dagia House, 241-C, Block -2, P.E.C.H.S, Karachi.
Tel: 021-34391316-17 & 19, 021-34387960-61, Fax: 021-34391318

Attention Shareholders:

CNIC Submission (Mandatory):

In pursuance with the amendments made by the government in Section 150 of the Income Tax Ordinance by defining separate tax rates for the Tax Return Filers and Tax Return Non-Filers. The rate of withholding tax on Dividend in case of Tax Return Filer has been set @ 12.5% of the gross dividend amount while rate of withholding tax in case of Non-Filers has been set @ 17.5%. In case of joint holder tax will be deducted as per ratio of their share in the ownership. FBR has provided the list of Tax Return Filers, for identification on the basis of CNIC numbers; hence in case of no match or non availability of valid CNIC of the respective shareholder with the Bank's Shares Registrar he will be treated as Non-Filer and accordingly tax @ 17.5% would be deducted. Hence, all shareholders having physical shareholding are requested to ensure that their valid CNICs are available with the Allied Bank's Shares Registrar. The requirement could be confirmed by the shareholders (in case they received last Dividend Warrant) as the instrument would contain CNIC number if the same is already provided by the respective shareholder. Please note that dividend will be paid to the first named shareholder and accordingly will be referred to the list provided by the FBR as per the section 250 of the Companies Ordinance 1984.

Also please note that as per SECP directives the Dividend Warrants of the shareholders whose valid CNICs, are not available with the Share Registrar are being withheld subject to approval of the SECP.

All shareholders having physical shareholding are therefore advised to submit a photocopy of their valid CNICs IMMEDIATELY, if already not provided, to the Bank's Share Registrar at the above mentioned address

Joint Shareholding:

In terms of FBR clarifications vide letter No. 1(54) Exp/2014-132872-8 dated September 24th, 2014 and their subsequent letter No. C. No. 1 (17) WHT/2011 dated December 1, 2014 regarding deduction of withholding tax on Dividend Warrant in case of Joint Account Holders according to their share in the overall holding. In order to enable us to follow the directives of the regulators to determine shareholding ratio of the Joint Account Holders for deduction of withholding tax on the upcoming dividends of the bank, you are requested to please furnish us the shareholding details of yourself as Principal shareholder and your Joint Holder(s) in the following manner, enabling us to compute and deduct withholding tax of each shareholder accordingly.

Name of Principal Shareholder/Joint Holders	Shareholding Ratio	CNIC Number (Copy Attached)	Signatures

Bank Mandate / e-Dividend:

Please note that under section 250 of the Companies Ordinance, 1984 shareholders may, if they so desire, elect to receive their cash dividend directly in their bank accounts by giving bank mandate. The shareholders are requested to authorize the company for direct credit of dividends into their bank accounts and submit their requests to the Bank's Share Registrar in this regard.
(Please note that giving bank mandate is optional).

In pursuance of the directions given by the Securities and Exchange Commission of Pakistan vide Circular No. 18 dated June 05, 2012, and SECP Notice No. 8(4) SM/CDC 2008 dated April 05, 2013 listed Companies are advised to encourage their shareholders to provide dividend mandate for payment of cash dividend electronically to make the process of dividend payment more efficient, Allied Bank is making required arrangements for providing this facility in phased manner.

Deposit of Physical Shares in to CDC Account (Suggestion):

The Shareholders having physical shareholding may open CDC sub - account with any of the brokers or Investor Account directly with CDC to place their physical shares into scrip less form, this will facilitate them in many ways including safe custody and sale of shares, any time they want, as the trading of physical shares is not permitted as per existing regulations of the Stock Exchanges.

Merger of different folios into one folio (Suggestion):

As per record, some of the shareholders are maintaining more than one folio under the same particulars. Carrying two different folios may be hassle for the shareholders to reconcile and receiving different benefits in the shape of dividends / bonus. In order to provide better services and convenience such shareholders are requested to send requests to the Bank's Registrar to merge their folios into one folio.

Dated: October 28, 2015

Muhammad Raffat
Company Secretary